
Others Attending: Ron Colarusso, Bill Fritz, Steve Kaminshine, Robert Moore, Jerry Rackliffe, Anthony Roberts, Bob Shuford, Edgar Torbert

Minutes of April 10 were approved as distributed.

Mr. Rackliffe distributed “University System of Georgia, Fiscal Year 2003 Final Allocation, Georgia State University” showing the adjusted FY2002 base budget of $246M and the FY2003 general operations budget of $256M. He also distributed “Budget Considerations, Fiscal Year 2002” showing a budgetary shortfall of $5.1M with identified sources to cover the shortfall amounting to $5.6M. Dr. de Castro asked if the $537K FY2002 balance appeared in earlier tables. Mr. Rackliffe answered this figure was new due to discovery of prior commitments of ETACT funds.

Mr. Rackliffe distributed “Budget Considerations, Fiscal Years 2003-2005” and “Budget Considerations, Fiscal Year 2003”. He tied these to the final allocation sheet and noted the breakout of the professional program tuition differential for the MBA programs and the addition of $1.3M in student fees to balance. Dr. de Castro asked about prospects for “hold harmless” funds beyond FY2003. Mr. Rackliffe replied extension of hold harmless funds was very unlikely, but might be accomplished in effect through the funding formula. Mr. Rackliffe noted the allocation included more from the state appropriation for the salary pool than had been anticipated so the tuition revenues over those required for the salary pool had increased. Dr. Moore asked about the other revenue category. Mr. Rackliffe responded this was the annual debt service transfer. He added the difference between the $256M allocation shown by the University System and the $255M allocation shown on the budget considerations was the internal transfer to FC50 of moves and renovations funds.

Mr. Rackliffe stated there were few changes on the expenditure side of “Budget Considerations, Fiscal Year 2003” from the previous version. He pointed out the mandated percentage budget reductions for the Regents’ centers had been charged to those units rather than absorbed by the university. He also noted the pass through of the professional program tuition differential funds to the Robinson College of Business for expenditure on MBA programs.

Mr. Rackliffe reviewed other continuing needs reliant on contingency funding and outlined in “Budget Considerations, Fiscal Year 2003.” He called attention to the replacement of SFI funds for GRAs at $250K, and explained Yamacraw funds would require similar replacement but were not part of the original budget. He cited the Yamacraw loss for the university at $400K out of $2.9M systemwide. Dr. Harris noted only $700K listed for unmet demand. Dr. Henry explained this was in addition to $400K in the continuing budget, which would be transferred to the colleges to duplicate the $1.1M allocated during FY2002. He reminded this combination would only duplicate FY2002 capacity, and another $1.2M would be needed during FY2003 to add 50K credit hours. Mr. Rackliffe added that the $700K would be transferred to the colleges on BA#1.
Dr. Abdelal asked for clarification of the Yamacraw situation. Mr. Rackliffe explained the Yamacraw positions were categorized as “sponsored” in the original budget, because Yamacraw funds were transferred to the university after the start of the budget year, and then amended to the departments. Dr. de Castro asked about the prospects for future years. Mr. Rackliffe indicated the university would eventually absorb $800K in Yamacraw related costs as funding goes to zero. Dr. Abdelal reacted that this scheme had not been spelled out at the start of the program. Dr. Henry elaborated that credit hours taught in Computer Science and Computer Information Systems were being counted in the tradeoff of funding because these are courses potential “Yamacraw” students would take. He added that it was likely a similar approach would be followed for ICAPP.

Mr. Rackliffe observed the contingency fund items were not part of the original budget and hence there were no decisions remaining relative to the original budget. He distributed “Possible Budget Considerations, Fiscal Years 2003-2005” with the addition of $400 for Yamacraw funding replacement raising the FY2003 considerations for contingency funding to $4M. He suggested discussion turn to which items to release on BA#1. Dr. Henry recommended holding off as many items as possible until the real revenues were known in September. Mr. Rackliffe responded that some items such as unmet demand for fall semester and Yamacraw for people already hired should be on BA#1.

Dr. Huss made a motion to recommend the FY2003 original budget as presented. Dr. de Castro seconded the motion. The motion passed.

Dr. Henry suggested action on the $700K unmet demand item to maintain the FY2002 level of instructional capacity (along with the $400K from the Provost). Dr. de Castro made a motion to recommend $700K for unmet demand on BA#1. Dr. Abdelal seconded the motion. The motion passed.

Ms. Johnston made a motion to recommend $127.5K for rent increases on BA#1. Dr. de Castro seconded the motion. The motion passed.

Dr. de Castro made a motion to recommend $60K for Ten Park Place lease of offices for 19 faculty on BA#1. Dr. Tai seconded the motion. The motion passed.

Ms. Johnston made a motion to recommend $22.5K for College Work Study Program institutional funds on BA#1. Dr. Jacobs seconded the motion. The motion passed.

Dr. Henry commented that the $1.2M for new unmet demand in FY2003 could be split in two segments, but it was unclear how to do with full-time visiting faculty being hired to teach most of the additional course sections. He advocated taking the risk with firm numbers for new freshmen. Dr. Fritz confirmed the number of freshmen looked to be up 15%, with 500 more accepted than at end of cycle last year. He added that the number of transfers was flat or slightly down for the fall, but up 300 for summer. He estimated an overall increase of approximately 200 transfers. Ms. Johnston asked if the summer transfers included summer-only transients. Dr. Fritz replied these were regular transfers. Dr. Henry noted freshman-to-sophomore retention was also improving. Dr. Abdelal reiterated that if the summer transfers were regular transfers, then those numbers would carry forward to the fall.
Dr. Fritz distributed “Enrollment by Fiscal Year 1998-2003” showing credit hours reaching 700K in FY2003. He projected an 8% increase for the year if summer school rebounds and characterized the budgeted 50K increase in credit hours as conservative. Mr. Rackliffe pointed out the figures as presented by Dr. Fritz could lead to an 11% increase. Dr. Fritz urged release of the unmet demand funds to provide sufficient course sections.

Ms. Williams asked about restrictions on paying full-time staff who teach courses on the side. Ms. Johnston agreed to discuss this issue with Human Resources. Dr. Fritz mentioned orientation courses as an example. Dr. Tai asked if the courses were taught during working hours. Dr. Henry stated extra compensation could not be paid if the courses were during their working hours.

Dr. Abdelal made a motion to recommend $1.2M for new unmet demand on BA#1. Dr. Harris seconded the motion. The motion passed.

Dr. Henry noted the request for Banner implementation had been scaled down to $1.1M. Dr. de Castro made a motion to recommend $1.1M for Banner as proposed. Ms. Johnston seconded the motion. The motion passed.

Dr. Henry commented that the Banner backfill should either be funded up front or not at all, if it was truly for backfill purposes. He added that the college backfill did not appear to be actual backfill. Dr. Huss countered that the same could be said for Admissions. Dr. Henry noted the backfill for Admissions was for data entry. Dr. Kaminshine injected that the College of Law had used its backfill allocation exclusively for admissions and urged continuation for at least the first year. Dr. Henry pointed out that the other colleges also had graduate admissions. Dr. Moore stated the Andrew Young School of Policy Studies had also used its backfill funds for graduate admissions. He added that Banner was causing a shifting of costs to the colleges.

Dr. Abelaal reiterated the concept of backfill had been to release staff to build the system. Dr. Abdelal commented Spectrum had increased the workload for all units. He suggested college backfill might be a reasonable approach given the experience with Spectrum. Dr. de Castro asked if the backfill positions were already filled, and given so would entail either the colleges absorbing the costs or releasing personnel. Dr. Colarusso questioned the accelerated timetable for implementation. Dr. Fritz responded the intent was to bring the colleges on board while backfill was still there. Dr. Harris cited the issue as to how to build flexibility for the colleges. Dr. Kaminshine noted the admissions cycle for the College of Law required the heaviest data entry in summer and fall. Dr. Moore urged retention of college backfill for at least the first year. Mr. Rackliffe suggested a half-year as a trial period.

Dr. Abdelal made a motion to recommend $250K for college backfill. Dr. Harris seconded the motion. The motion passed.

Dr. de Castro made a motion to recommend $400K for replacing Yamacraw funding. Dr. Tai seconded the motion. The motion passed.

Dr. Henry commented that the Decision Support Systems request would save time for staff across the university by providing good reports along the lines of STATWARE. Dr. de Castro made a motion to recommend $250K for DSS. Dr. Abdelal seconded the motion. The motion passed.
Dr. Henry advised the $350K request for GSUNet2 would allow completion of the project. Dr. de Castro made a motion to recommend $350K for GSUNet2. Dr. Huss seconded the motion. The motion passed.

Dr. Henry reported the College of Law eminent scholar had been hired. Dr. Abdelal noted the College of Law would be the only college receiving targeted funds. Dr. Abdelal made a motion to recommend $190K for the College of Law eminent scholar. Dr. de Castro seconded the motion. The motion passed.

Mr. Rackliffe distributed “Aderhold Operations Budget, Fiscal Year 2003” showing $316K requested for ISAT, security and traffic safety. He noted ISAT has redirected personnel to meet part of their needs in Aderhold. Ms. Johnston spoke to the need for the Fairlie-Poplar security camera system because of graffiti problems and concern for safety of School of Music students along Luckie Street. Dr. Huss suggested extending camera coverage to 35 Broad. Dr. Moore asked about the number of cameras. Ms. Johnston replied there would be four cameras. Dr. Fritz asked about monitoring service. Ms. Johnston responded that the Aderhold mini-precinct would monitor the cameras.

Dr. Tai asked about further redirection by ISAT. Dr. Henry responded that ISAT was already understaffed with network technicians. He stated the current workload is approximately 7K ports per person, while other universities try to have 3K per person. Dr. Abdelal added that the figures probably did not take into account college personnel maintaining parts of the network. Dr. Huss noted Robinson College of Business had arranged an external audit of ISAT within 35 Broad. Dr. Huss made a motion to recommend an audit of ISAT campus-wide. Dr. Jacob seconded the motion. The motion passed.

Dr. Abdelal made a motion to recommend $316K for Aderhold operations. Dr. Harris seconded the motion. The motion passed.

Dr. Henry summarized the recommendations as adding everything proposed except the library. He noted the $5.2-5.3M sum was close to balanced. He pointed out this balance was dependent upon freezing funds for instructional technology and QIF. Dr. de Castro made a recommendation to continue the freeze on IT and QIF. Dr. Harris seconded the motion. The motion passed.

Dr. Henry gave a brief update on the salary cap situation. He reminded that the salary raise pools had been distributed without regard to the cap. He assured funds would remain within the respective units if a cap was employed.

Dr. Tai raised the issue of increased support for Presidential Assistants. Dr. Henry advised $260K was funded in the Office of the President for this purpose. Dr. Abdelal acknowledged this was an excellent program, but sources for additional funding this year were not available. Dr. Fritz commented on strategic use of the Presidential Assistantships to attract students with freshman indices over 2700.

Prepared by Edgar Torbert
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