Minutes of the Senate Faculty Affairs Committee Meeting  
February 16, 1998

PRESENT: Lauren Adamson, Tom Clark, Bernadette Hartfield, Juane Heflin, Julie Hotchkiss, Ernie Larkins, Edith Manns, Richard Miller, Gabor Patonay, Brenda Smith, Roger Weed, Armenia Williams, and Bea Yorker.

ABSENT: Catherine Brack, Marsha Clarkson, Bill Decatur, Barbara Green, Cennette Jackson, Bill Kinyon, David Pavesic, Richard Pillsbury, Julie Rainer, Charles Rutheiser, and Phil Wierson.

ALSO ATTENDING: Lisa Beck, Thomas Conway, Connie Rifkind, and Jim Bohanan.

Approval of Previous Minutes
Chair Gabor Patonay opened the meeting by asking for any corrections to the minutes of February 4. On a motion by Brenda Smith, seconded by Roger Weed, that minutes were approved as presented.

Conflict of Interest Policy
The committee continued discussion of the conflict of interest policy. Ernie Larkins asked for a discussion of terms such as outside activity and professional services. For example, line 123 states that outside activities that consume more than 20 percent of the employees total professional effort may present a conflict of interest. Other items of discussion were the appearance of a conflict of interest and a question about what goes into a faculty member’s annual report. The Board of Regents policy does not state a percentage of outside activity. After additional discussion the committee recommended sending the document back to the subcommittee for additional work.

Evaluation of Administrators
The committee received a request from the Staff Advisory Council that a staff member be included on the Evaluation of Administrators Subcommittee. After discussion, on a motion by Roger Weed, seconded by Richard Miller, the committee approved inviting a member of the Staff Advisory Council to serve on the Faculty Affairs Subcommittee for the Evaluation of Administrators. After additional discussion, on a motion by Roger Weed, seconded by Brenda Smith, the committee expressed their support for having staff participate in the evaluation of administrators but the committee did not recommend a procedure for implementation. The motion was unanimously approved.

Workload Policy
Bea Yorker advised that the Dean’s Group was reviewing the committee’s latest revision and that she would provide a follow up at the next meeting.

Ombudsperson
Gabor Patonay advised that the Dean’s Group was continuing to discuss the job description for the Ombudsperson position.

Parking
Edith Manns indicated that the parking committee would meet on February 24.

There being no additional business, the meeting was adjourned at 10:55 a.m.

James Bohanan, Recorder
Please send questions or comments to Mary Nell Stone