Minutes of the Senate Faculty Affairs Committee Meeting

May 18, 1998

PRESENT: Martha Abbott-Shim, Marsha Clarkson, Bill Decatur, Juane Heflin, Julie Hotchkiss, Phyllis Johnson, Bill Kinyon, Ernie Larkins, Didi Manns, Mona Matthews, Gabor Patonay, Charles Rutheiser, Roger Weed, and Bea Yorker.


ALSO ATTENDING: Jim Bohanan.

Approval of Previous Minutes
Chair Gabor Patonay opened the meeting by asking for any corrections to the minutes of April 28. On a motion by Roger Weed, seconded by Juane Heflin, the minutes were approved as presented.

Election of Chair
Gabor Patonay relinquished the chair and asked the committee to consider the election of a committee chair for the 98-99 academic year. On a motion by Didi Manns, seconded by Bill Kinyon, the committee reelected Gabor Patonay for another term as chair of the committee.

Workload Policy
Marsha Clarkson reviewed the action of the past year regarding the workload policy. She explained that the committee drafted a comprehensive document with university-wide implications which was asked to be revised by university administrators. The resulting document outlines the general requirements for a policy but gives each college the opportunity to address specific college needs in individual college workload policies. Some of the changes in the current document include addressing the title to full time tenured and tenure track faculty; adding the term research/creative activities; addressing examples that contribute to total workload; and including a 4 course teaching load per academic year as the normal teaching load. Roger Weed moved the adoption of the current draft, with the inclusion in line 24 of a 4 course teaching load per academic year, seconded by Bea Yorker. The motion was unanimously approved.

Evaluation of Administrators
Gabor Patonay advised the committee that he would report on the actions of the Evaluation of Administrators Subcommittee but that Brenda Smith, who is no longer on the senate will continue to serve as the chair of the subcommittee.

Faculty Appointment Date for Semesters
The committee discussed the memorandum from Dean Ahmed Abdeleal to Provost Ron Henry requesting consideration for changing the faculty appointment date from August 1 to August 17 and adjusting the pay schedule. The committee was advised that the early appointment date could have a significant negative impact on the receipt of sponsored funds and a potential significant loss of salary paid by grants to faculty during the shortened summer period. Also, departments and the university could lose significant indirect cost allocations. After discussion, on a motion by Martha Abbott-Shim, seconded by Phyllis Johnson, the committee directed Gabor Patonay to write a memorandum to Provost Ron Henry supporting the recommendations in the Dean Abdelal memorandum. The motion was unanimously approved.
Child Care Subcommittee
Marsha Clarkson asked the child care committee to monitor the changes that are taking place at the University Child Care Center and to give a report to the committee. She said that possibly due to new budget constraints the center was considering opening available spaces to the general community outside of Georgia State.

Vice Chair
Gabor Patonay advised that with the departure of Brenda Smith the committee is required to elect a vice chair who would preside in the absence of the chair. After discussion, Roger Weed nominated Marsha Clarkson to serve as vice chair. The committee elected Marsha Clarkson by acclamation.

With no additional business, the committee adjourned at 11:30 a.m.

James Bohanan, Recorder