FACULTY AFFAIRS COMMITTEE
MINUTES
APRIL 25, 2000

Members Present: Jean Bevis, Yezdi Bhada, Myra Carmon, Marsha Clarkson, Bonnie Fritz, Julie Hotchkiss, Greg Lewis, Charles Marvin, Richard Miller, Charlotte Petrek, Dave Pavesic, Ted Poister, Jim Senn, Roger Weed, Veda Storey, Mary Lyn Thaxton, Diane Willen


The meeting was called to order at 12:05 p.m. by the chair, Diane Willen.

The first item of business was approval of the March 27, 2000 minutes. The minutes were approved without correction.

The next order of business was the election of a new chair and vice chair. The committee nominated Diane Willen for the chair and Marsha Clarkson as the vice-chair. Nominations were closed and both Willen and Clarkson were elected unanimously.

Standing Committee Reports:

Diane Willen reported that the PTI Workload policy was approved by the Senate but noted that she did not expect the salary recommendation of $3,000 per course to be successful. Yezdi Bhada reported that the recommendation of $2,600 per course had been made by the Budget Committee, but that the goal is still $3,000. Marsha Clarkson wanted to make sure that FacAffairs was on record as supporting the $3,000 amount.

Dick Miller reported for the Mentoring of Graduate Students subcommittee. He provided background information of the formation of the committee and its progress thus far. The committee has drafted a policy that was distributed at the February FacAffairs meeting. Dr. Miller plans to have a final draft ready to present to the committee in the fall.

Yezdi Bhada reported that the Center for Teaching and Learning is trying to develop a program for mentoring of faculty members.

Roger Weed reported on behalf of the Harassment and Appeals subcommittee. The subcommittee has completed the sections related to sexual harassment for the faculty handbook and will have a full report at the August meeting.

The Alternative Dispute Resolution subcommittee will also have a report in August.

Marsha Clarkson reported for the Non-Tenure Track Faculty subcommittee. She explained that the committee had met but was unclear about the full extent of its charge. Diane Willen reported that the charge from the Executive Committee includes 1) a review of the University’s compliance with Board of Regents policy regarding non-tenure track faculty and 2) the development of policy for the university’s use of NTT faculty.

Marsha Clarkson reported on progress implementing the workload policy. Dr. Clarkson referred to a table provided by Yezdi Bhada from the Deans Group meeting. Still unsettled were issues relevant to teaching, such as supervision of individual work, which would lead to a course load reduction and a mechanism for reporting workload decisions to the individual faculty members. Dr. Clarkson asked Dr. Bhada to relay these concerns to the Deans Group. He reported that the Deans are working to address the first issue. He was unclear about the second issue. Dr. Clarkson stated that the second issue involves the process of notifying departments and faculty about the policy. She provided Dr. Bhada with the original policy. Julie Hotchkiss voiced concern about the buyout rate for teaching. Dr. Clarkson will check with the research committee about the internal funding and the replacement cost as related to the buyout rate.

Subcommittees in 2000/01:

The next agenda item was a review of the subcommittee structure and membership for AY 2000/01. The Committee agreed that the Alternative Dispute Resolution subcommittee should include Valerie Fennell and Donna Williams. The Bookstore subcommittee will be revisited. The committee will continue to address management turnover, information systems, and the
ownership/sharing of data in the bookstore. Julie Hotchkiss asked to join the Academic Support Services subcommittee which will address the Panther Card system and the spousal benefits issue. Chuck Marvin joined the Benefits subcommittee. Veda Storey volunteered to join the Faculty Development and Evaluation of Instruction subcommittee. Lynn Thaxton and Bonnie Fritz volunteered to join the Non-tenure Track Faculty subcommittee. Jean Bevis along with Diane Willen will represent FacAffairs in the Classroom Space Management Committee.

The next meeting of Faculty Affairs is scheduled for Tuesday, August 29 at noon in 315 Alumni Hall. There being no further business, Dr. Willen adjourned the meeting at 12:50 p.m.

Gary Longstreet
Committee Assistant