Diane Willen, chair, called the meeting to order at 12:05 p.m.

Approval of Minutes
Minutes for the November 30, 2000 meeting were approved as amended. The date for the approved minutes was corrected from November 30, 2000 to November 15, 2000.

Policy on Amorous Relationships
The Executive Committee charged Faculty Affairs with reviewing this policy, which was passed in the December Senate meeting, for issues regarding protection of faculty due process. Willen recommended that the policy be sent back to the Subcommittee for review. Richard Miller suggested that the Subcommittee outline due process procedures as they relate to this policy. He also supported Willen’s suggestion for hearings on these concerns. Marian Meyers reported that one concern is the possibility of third parties bringing charges against faculty. Miller recommended reviewing corporate policies for similar issues; Katherine Johnston added that it would be beneficial to look at both the policies and application of the policies at other universities.

Evaluation of Administrators
Willen outlined the four points for consideration: 1.) Whether to add more administrators to the list of those who are already evaluated; 2.) Whether the four-point scale used to evaluate them should be changed to a five-point scale; 3.) Whether data can be gathered from external constituents for evaluating the VP of External Affairs or any other administrator for whom this seems appropriate (this question was raised by the committee responsible for evaluating the VP of External Affairs); 4.) Whether Librarians should be able to participate as designated evaluators (currently they cannot because they do not hold faculty status).

Willen reported that the Subcommittee recommended extending the evaluations to include the Associate Provosts (currently the Associate Provost of IS&T and the Associate Provost of Academic Programs). Roger Weed made a motion to discuss these issues.

Willen reported that the Subcommittee would rotate the evaluations of the two current Associate Provosts, beginning with the Associate Provost of IS&T. The principle could go to the Senate for approval immediately, and the instruments would be ready by early fall. Pauline Clance recommended that the performance of the registrar be included in the evaluation of the Associate Provost for Academic Affairs.

The Committee approved the motion to expand evaluation process to include fulltime Associate Provosts.

Other Business
The Mentoring Policy will be sent to Committee members via email on Thursday, January 18, 2001, and members will be asked to vote via email.

The next Faculty Affairs meeting will be on Tuesday, February 27, 2001.

Dr. Willen adjourned the meeting at approximately 12:40 p.m.