FACULTY AFFAIRS COMMITTEE
MINUTES
TUESDAY, APRIL 24, 2001


Guest: George Rainbolt

Diane Willen, chair, called the meeting to order at 12:10 p.m.

Approval of Minutes
Minutes for the March 26, 2001 meeting were approved.

Election of Chair and Vice Chair
Diane Willen was elected Chair of the Faculty Affairs Committee for the 2001-2002 year. Hugh Hudson was elected Vice-Chair.

Collegiality Encouragement Motion
Roger Weed made the motion that, “When feasible, motions brought before the full Senate will be disclosed to the membership at least one calendar week in advance of the scheduled meeting.” He explained that currently the Senate has no formal written policy regarding disclosure of motions to be made at Senate meetings. This fact was brought to light after the Policy on Amorous Relationships was rescinded after an undisclosed motion was made at the Senate meeting in March 2001. The Collegiality Encouragement Motion was passed unanimously.

E-Courses
George Rainbolt was unable to open up discussion about changes to the handbook regarding e-courses due to problems with the handout. However, he did explain that the language in the handbook had been changed to “technology neutral” in anticipation of more advances in the future. For example, the attendance policy had to be changed from physical presence in the classroom to “Syllabi should state specific requirements for attendance including requirements for the frequency and kind of participation by designated communication channels.”

Rainbolt also addressed questions and concerns about whether or not an existing course, upon becoming an e-course, is subject to the same process of approval as a new course. He reported that a motion was made for the e-courses to be subject to this process, but that supporters of that motion failed to attend subsequent meetings. Members of the Faculty Affairs Committee said that they would like for representative from both sides of the issues to speak at a future meeting. Rainbolt said that he would organize this and that he would have new handouts for the August Faculty Affairs Committee meeting.

Subcommittees
Diane Willen reported that the Committee was unable to review the post office last year and said that it may need to be reviewed this year. Katherine Johnston said that the post office is undergoing changes this year and she offered to report to the Faculty Affairs Committee on these changes instead of forming a subcommittee. Additionally, it was recommended that the Book Store Advisory Committee take on other Auxiliary Services issues such as parking and the post office. Willen reported that the Alternative Dispute Resolution Committee is now a stand-alone committee and not part of Faculty Affairs, thought Faculty Affairs does have representation on the committee. Richard Miller reported that the Benefits Subcommittee is working on a revision of the benefits handbook. Pauline Clance asked for more volunteers for the Joint Subcommittee for the Advancement of Women. She added that the Salary Equity Committee may need to be brought back in light of the findings of the Joint Subcommittee for the Advancement of Women.

The next Faculty Affairs meeting will be on Monday, August 27, 2001.

Dr. Willen adjourned the meeting at approximately 12:50 p.m.