Diane Willen, chair, called the meeting to order at 12:05 p.m.

Approval of Minutes

The minutes for the December 10, 2001 meeting were approved.

Amorous Relations Policy

Roger Weed distributed a copy of the Conflict of Interest in Amorous Relationships dated 11.15.01, and Diane Willen distributed a copy dated 1.23.02. Weed reported that the Staff Advisory Council was disappointed that they were not included in drafting the policy; however, staff members were included on the subcommittee and in the hearings. Weed made a motion to adopt the 1.23.02 copy with the following changes:

- The fourth sentence of the first paragraph read: “The university must protect its financial interests and itself[…](changes in italics).

- The Undergraduate Co-curricular handbook be included in the last paragraph under “Due Process.”

Charles Marvin recommended that the fourth sentence of the first paragraph be worded to read: The university must protect itself from influences or activities that interfere with intellectual, professional and personal growth, or with the university’s financial interests. Weed accepted this as a friendly amendment.

Willen asked if the Undergrad Co-Curricular handbook ought to remain in section 2 if it is also mentioned in section 4. In an email, Marian Meyers reported that the Staff Advisory Council questioned whether this mention of the undergrad handbook inherently leaves out graduate students. The Committee determined that graduate students are included in the policy as “instructors.” The Committee was unable to identify any other role in which a graduate student would have a power advantage over another student. Hugh Hudson suggested the following wording for the end of last sentence of the third paragraph under section 2: “[…]as outlined in the Faculty Handbook, Classified Employee Handbook, or appropriate student catalogue, handbook, or college regulations.” Willen suggested that this phrase also replace the Undergrad Co-Curricular Handbook in section 4. Weed accepted this as a friendly amendment.

The policy was unanimously approved as amended. The policy will be sent to the Executive Committee.

Policy on Full-Time Non-Tenure Track Personnel

Hugh Hudson reported that the Subcommittee and the Associate Dean of the College of Business had made the following modification to penultimate sentence of the 5th paragraph of the Policy on Full-Time Non-Tenure Track Personnel: Non-tenure track Clinical professors are primarily engaged in the supervision of clinical practica or field experience, teaching and advising students in professional academic programs, clinical training, or providing services or out-of-class educational opportunities for students in addition to teaching activities. (additions in italics.) The Subcommittee believed that the change more appropriately defines clinical professors given the instructional responsibilities for faculty across colleges. Bonnie Fritz requested that the word “primarily” remain to make the sentence less restrictive. It was suggested that the inclusion of “primarily” can be interpreted to be even more restrictive. The Committee decided not to include the word.

Jim Senn asked that the Minutes reflect that no part of the proposed Policy on Full-Time Non-Tenure Track Personnel is meant to substitute or contradict the Transition Policy (Plan to Reduce Reliance on NTT Faculty).

The Policy was passed unanimously with the modification. Willen said she will notify the Executive Committee that the Policy has been passed. She spoke to Mike Moore about refining the questions that will be used to conduct research on how other universities handle the NTT issue. She hopes to have those questions ready for either the February 20 or March 21 meeting.

Policy on Student Disruptive Behavior

Leonard Teel reported that the Subcommittee has had no input for the policy since the last meeting. He noted that on the copy that he distributed, section 9 will become the preamble to the policy. Hudson said that “disrespectful talk” in
section 9 could be interpreted to be in violation of Freedom of Speech. Teel agreed to remove the phrase “and/or disrespectful talk” from the policy as a friendly amendment.

Fritz said that the use of “may” in the last sentence of section 1 includes the possibility that the instructor may choose not to notify the chair. The Committee decided to change the sentence to read: “If the police are summoned, the instructor shall notify the department chair or school director in writing.” (changes in italics)

Senn noted that notifying the college administration is not part of the process; the process moves from the department chair to the dean of students. Mona Matthews added that reports like this ought to be centralized so that instructors in other colleges would be aware if a student had caused problems in another college. The committee agreed that both of these issues are problematic. Willen recommended that the Policy be deferred so that more information can be gathered. Teel said that he may not be able to attend the February 20th meeting, but that he would try to have the work finished by then.

Charles Marvin said that the College of Law has its own policy for handling disruptions. Willen recommended that the Policy include recognition of other college policies.

**Evaluation of Administrators**

Willen reported that Fred Jacobs attended the Subcommittee meeting and suggested that the entire process of evaluating administrators needs to be reassessed. The Subcommittee decided to work on one evaluation at a time, beginning with the evaluation of the vice president of research. Willen asked Committee members with expertise in evaluations to join the Subcommittee and will request other colleagues with expertise in evaluations to join the Subcommittee as well.

The committee agreed that permanent full-time non-tenure track faculty at the Library and Counseling Center should be allowed to serve on evaluation committees.

**Other Business**

Willen announced that a new Senate Committee is going to be formed as a result of the 2002 Action Plan, which included a decision to develop and collect data on “graduat program quality.” This new committee will be responsible for instructing how data is to be collected. Willen asked members of the Committee to consider volunteering to join this new committee.

The next Faculty Affairs Committee meeting will be on February 20. The following meeting will be on March 21. Willen adjourned the meeting at approximately 1:10 p.m.