Minutes  
Faculty Affairs Subcommittee of the Senate  
Meeting of October 27, 2004

Members present: Ben Baez, Pam Barr, Harry Dangel, Gerald Gay, Jerry Rackliffe, Jim Senn, Tammy Sugarman, Hugh Hudson, Cece Grindel, Shelby Frost, Debra Snell, Cathy Brack, Marta White, Dave Pavesic, Dick Miller and Amy Helling.

The Minutes of the October 7, 2004 meeting were approved.

The committee discussed the student evaluations procedure and concern was raised about some students submitting their evaluations prior to the final examination and some submitting it after the final examination.

It was the consensus of the committee that, in order to be consistent the evaluations should be taken at a particular time, i.e. either before or following the final examination but not throughout the period between the end of class and the end of the examination period. We agreed to continue discussing this issue at the next meeting.

The issue of the appropriate role of non tenure-track faculty in faculty governance was discussed. There was general agreement that no single policy presently in place at the university adequately addresses this issue. It was agreed that additional discussion are needed in order to arrive at closure on this issue.

Harry Dangel presented changes in the Faculty Handbook which were approved by the committee.

There being no further business, the meeting adjourned at 3:30pm