Faculty Affairs Committee Meeting  
October 11, 2006, 1:15 PM  
Room 300 RCB Building

Minutes

Present:  
Peggy Albers, Chip Barksdale, Pamela Barr, Cathy Brack,  
Joan Carson, Harry Dangel, Julie Dangel, Cheryl Delk,  
Valerie Fennell, Nancy Floyd, Shelby Frost, Gerald Gay,  
Lynda Goodfellow, Cece Grindel (Chair), Hugh Hudson,  
John Medlock, Dave Pavesk, Christine Roch,  
Duane Truex and Frank Williams

Call to Order:  
C. Grindel called the meeting to order at 1:05 PM.  
She informed the group that the Provost unfortunately  
would not be attending due to a conflict in his schedule.

Approval of Minutes:  
The minutes of September 14 were approved.

307.06 Limitation on Tenure-Eligible Service

Peggy Albers, Harry Dangel, and Marta White had prepared a fact sheet on this issue and C. Grindel asked M. White for any further comment in the absence of the Provost. M. White told the committee that since GSU is an agency that does and should continue to attract research faculty interested in continuing their research interests, it is important to be able to offer them the opportunity to do their research in the event of any change in their family situation. The existing policies at GSU are family friendly and should remain as they are. These policies are quite similar to those at other universities that were researched.

The question was raised on the clarity of the wording in the fact sheet handout regarding:

- compensation
- sick leave, and
- unpaid leave of absence

After discussion it was agreed that paragraph should be rewritten to show more clarity in the link between actually delaying the tenure clock and the compensation policies. This will be an area in which the Provost will be asked to comment on at the November meeting.
C. Grindel asked that any further comments be emailed to P. Albers who will make the necessary edits to the fact sheet

P. Albers will send the revised fact sheet to C. Grindel for circulation to members of the committee.

C. Grindel thanked the Task Force who worked on this issue.

Evaluation of University Administrators:

- II. Hudon proposed the motion that the section allowing external evaluators to participate in the evaluation of VP for Research be removed and that the policies for the evaluation of the Vice President be uniform with those for other administrators.

The motion was carried. C. Grindel said that at the next meeting the evaluation forms will be reviewed and approved.

PTI Handbook:

C. Grindel said that copies of the revised version had been sent to people in HR and also to different colleges for their input/comments. She should hear back from them next week. She asked the group for any other comments/updates:

The following were noted:
- **Section on UETS is not accurate; things listed as being offered are not;**
- **Page 25 creation of websites for campus units; they don’t do that and it should be removed;**
- **Training courses are not on their website.**

After discussion, it was agreed upon that the Director of UETS -Karen Oates- should look at this section.
C. Grindel will send this section to her for correction.

J. Carson pointed out that there was no mention of PTI’s grievance policy in the PTI Handbook.
She proposed the motion that the faculty grievance process be adapted for PTI’s appeals & complaints
J. Carson also proposed that a point person for PTI’s (i.e., staff to contact in the event of grievances) be included in the Handbook. V. Fennell will look into this and get the information back to C. Grindel who will see to adding these two points to the Handbook.

Both motions were approved.

**Doctoral Degree Recognition**

**PhD (US) vs. other Countries:**

C. Grindel referred to the email attachment she sent on this issue. She told the committee that this issue will be under discussion next time. Robin Morris, Jennifer McCoy and Tai Wang, have been invited to next month’s meeting to bring this issue to the FAC. A Task Force will be put together to look into the use of any policy to be applied for foreign professionals using USA degrees for publishing and or editorial purposes.

**FAC Subcommittees**

**a) Enrollment:**

Duane Truex will look into the issue of change in undergraduate enrollment and bring back information to the Committee for discussion at the next meeting.

**Any Other Business:**

N. Floyd asked the committee for directions in requesting funds for non-digital items needed in the College of Arts & Design which are not accounted for in the College’s Budget.

There was some discussion on this subject and some Committee members promised to bring back information next time.

J. Dangel asked C. Grindel whether the Committee could look into the procedures for promotion & tenure for full-time Clinical Faculty. A tenure track clinical faculty followed all the rules for tenure but was denied twice. C. Grindel said they would see if the policy has been followed. This issue was discussed at length. C. Grindel asked J. Dangel to do some more investigation and bring additional information back to the table.

A motion was proposed that wording in the Faculty Handbook: “Withdrawal from class (sec. 4105)” Undergraduate catalog be changed as follows:

* dropping schedule of class bulletins and replace with “registration guide” which is on line;
* dropping “by tempo talk” and “temp web” and adding “using gosolar.”
A second motion for clarifying W/WF policies for graduate and undergraduate students was also proposed.

The motions were carried and these changes will be made.

The meeting adjourned at 2:15pm.