FAC Minutes, 1-3 p.m., Conference Room, COE, 4th floor, COE
January 27, 2010

*Please print out all documents for each meeting.

Members Present: Peggy Albers, Chip Barksdale, Elizabeth Beck, Dave Cheshier, Dean Dabney, Mary Jo De Joice, Cheryl Delk, John Duffield, Laura Fredrick, MaryAnne Gaunt, Gerry Gay, Lynda Goodfellow, Peter Lindsay, Joe Perry, Jeff Rupp, Ruth Stanford, Cherian Thachenkary

Members Absent: Cathy Brack, Fred Brooks, Annette Butler, Conrad Ciccotello, Don Edwards, Valerie Fennell, Mary Finn, Shelby Frost, Hugh Hudson, Dick Miller, Linda Nelson, Risa Palm, Dave Pavesic, Joe Perry, Jerry Rackliffe, Wayne Reed, Corneill Stephens, Kris Varjas, Marta White

Invited Guest: George Rainboldt

Call to Order
The meeting was called to order at 1:03 p.m.

Action Items

Administration

G. Rainboldt spoke to two key points about changes in the procedures: 1) outside evaluators; and 2) review cycle
The FAC discussed the issues surrounding both. The first regarding outside evaluators: A motion was made and voted down: “To retain the existing policy and evaluate administrators every 3 years as stated in the Statutes and Bylaws.” A second motion was placed on the floor and discussed: “Administrators in their first review cycle will be reviewed in the third year. Subsequent reviews will be on a five year cycle, unless, at the conclusion of a review, the EC votes to implement the next review cycle in fewer than five years.” This motion passed. Another item for procedures included adding a job description to the materials that are sent to evaluators. This motion passed: “The materials provided to evaluators will include a current job description.”

Following this lengthy discussion, FAC proceeded to look at individual evaluations, starting with the AP for Finance and Admin. The FAC asked that a subcommittee be formed that addressed all the queries that subcommittees suggested, collate them into a draft that would cut across all documents. Dean Dabney and Peggy Albers will be on this subcommittee and report back to the FAC.

C. Thachenkary and G. Gay led the FAC through the Distribution of Evaluations and discussion about which people should be sent these evaluations was discussed. The item was of particular note regarding who would be sent these evaluations: “(2) All faculty members of the current Senate and the two preceding Senates;” This was recommended by the subcommittee in direct response to H. Hudson’s suggestion made at the Dec. Senate meeting.
Review and revise administration evaluations: 1) Discussion of recommended procedure changes to the evaluations; 2) Discussion of rationale for procedural changes; 3) systematic move through each evaluation for suggested changes

**Adjournment**  The meeting adjourned at 3:05 p.m.

**Meeting Dates 2009-2010:** Dean’s Conference Room, COE, 10th floor, 1:00 – 3:00 p.m. Please note: Nov. meeting will be held in the Educational Policy Studies' (EPS) conference room on the fourth floor, COE.

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**Senate meetings, Veteran’s Memorial Hall:** Thursdays, from 3-5: *October 15, December 10, March 29; April 15 (organizational mtg)*

**Website for Senate information:** [http://www2.gsu.edu/~wwwsen/index.html](http://www2.gsu.edu/~wwwsen/index.html)