FAC Minutes, 1-3 p.m., Dean’s Conference Room, COE, 10th floor, COE  
February 11, 2010  

*Please read all documents before each meeting. We will project them on the screen to be more green-wise.

Members Present: David Cheshier, Dean Dabney, Mary Jo DeJoice, Conrad Ciccotello, John Duffield, Laura Fredrick, MaryAnne Gaunt, Lynda Goodfellow, Hugh Hudson, Joe Perry, Layli Philips, Jerry Rackliffe, Wayne Reed, Cherian Thachenkary, Kristen Varjas  
Members Absent: Chip Barksdale, Elizabeth Beck, Cathy Brack, Fred Brooks, Annette Butler, Cheryl Delk, Don Edwards, Valerie Fennell, Mary Finn, Shelby Frost, Gerald Gay, Peter Lindsay, Dick Miller, Linda Nelson, Risa Palm, Jeff Rupp, Corneill Stephens, Ruth Stanford, Marta White

Call to Order  
The FAC meeting was called to order at 1:04 p.m.

Approval of Minutes: Jan 13, Jan. 27  
The minutes of January 13 and 27 were approved.

Information/Brief Action Items

Tenure Clock Stoppage  
**Update:** Mtg with Kerry Heyward and subcommittee. K. Heyward, J. Duffield, K. Varjas, P. Alberto, P. Albers met to discuss the current revision of the Tenure Clock Stoppage. K. Heyward and R. Palm were going to pursue this issue to see if it can be an administrative item. She will get back to us when she has met with her contact at the BOR.

Revised Date for Senate Mtg  
The University Senate meeting has been pushed back to Monday, March 29, 2010

Action Items

Tuition Exchange Program  
**Update:** Tuition Exchange issue. J. Duffield presented a revised proposal for the tuition exchange program after having been in conversation with Tim Renick and Nancy Peterman. Discussion around this proposal addressed pros and cons for GSU. The FAC supported this proposal and recommended that it be sent to the Executive Committee for further examination. **Update:** J. Duffield sent this proposal to the EC along with supporting documents.

Textbook Rental  
J. Rackliffe and W. Reed talk about having the GSU Bookstore consider textbook rental program and to see if there is faculty interest.

Administration Evaluations  
A motion was passed to adopt the instrument for the VP of Finance with the revisions made by the subcommittee assigned to it. A discussion of the Procedures for Administrator Evaluations was held. A recommendation was made that when subcommittees draft their revisions, they access the organizational chart for the university on the GSU website. It was also recommended that a cover letter that states the number of years under which the administrator is to be evaluated (three or five years) be sent to all evaluators along with the evaluation instrument. The procedures continued to be discussed with suggested revisions made to them. Given the intensity of this task, the FAC recommended and passed a motion that the FAC reactivate the Subcommittee on Administrator Evaluations, a subcommittee
that had not been organized in several years. This motion was passed: “The FAC specify that a subcommittee on Administrator Evaluations be constituted at the first organizational meeting, charged with reviewing evaluations for the upcoming year, and report to the FAC at the first full meeting in the fall.” This Subcommittee was constituted at this meeting with the following members serving in this capacity: D. Cheshier, L. Fredrick, and M. DeJoice. They will be charged to review the final instruments, make them consistent in format, design, and accuracy, and present them to the FAC at the Feb. 24th meeting.

**Unfinished Business**

**Maternity/Parental Leave**
- **Update:** FAC members needed to work on parental/maternity leave issue:
  - **Subcommittee:** John Duffield, Annette Butler

**Phased Out Retirement**
- **Update:** Phased out retirement. A subcommittee to investigate and report on the pros and cons will be organized to find out additional information and report back to the FAC. **FAC Subcommittee:** Cherian Thachenkary, Dave Pavesic

**Adjournment**
- The meeting was adjourned at 2:45 p.m.

**Meeting Dates 2009-2010:** Dean’s Conference Room, COE, 10th floor, 1:00 – 3:00 p.m. Please note: Nov. meeting will be held in the Educational Policy Studies’ (EPS) conference room on the fourth floor, COE.

<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Date</th>
<th>Location</th>
<th>Date</th>
<th>Location</th>
</tr>
</thead>
</table>

**Senate meetings, Veteran’s Memorial Hall:** Thursdays, from 3-5: **October 15, December 10, March 29; April 15 (organizational mtg)**

**Website for Senate information:** http://www2.gsu.edu/~wwwsen/index.html