Members Present:

Reid Christenberry, Missy Cody, Fred Massey, Bill Nelson, Scott Owen, Greg Streib, Shirley Tastad

Members Absent:

Paula Dressel, Bill Kinyon, Robin Morris, John Neel, Detmar Straub, Patrick Wiseman

Also Attended:

Mary Jane Casto, Sam Heidt, and Charles Hollingsworth

Bill Nelson called the meeting to order. The June 26 minutes were approved as distributed.

Environmental Design International (EDI) Network Study Update

Mary Jane Casto, Sam Heidt, and Charles Hollingsworth were invited as resource persons to discuss the EDI Network Study.

Copies of the Network Design Recommendations, prepared by EDI, were distributed with the caution the document contained budgetary information that could affect future bids for construction/cabling and should not be shared with anyone outside of the committee.

Following technical discussions and review of individual costs such as replacement and "sparing" of equipment, financing, and additional staff required for the project, the committee reviewed the document format and requested it be revised to include an executive summary, list of major components and reference pages, a section on goals, a spreadsheet showing time frames, and a budgetary summary. The budgetary summary should total $8 million, which is the projected cost over the five-year period. This sort of information will encourage external validation, as well. Sam Heidt will share the committee’s comments with EDI for revision of the document.

Action Items from the University IT Strategic Plan

Two documents were distributed: Planned FY 98 Action Items and Potential FY98 Action Items from the University IT Strategic Plan. Currently, IS&T is moving on the first four items listed in the Planned FY 98 Action Items, though no funds have been committed, as yet, for the fourth on the list: Enhancing E-mail through open access to GroupWise, consolidated E-mail delivery, centralized E-mail store. The items listed on these documents are priorities unless the committee suggests changes. Some will be considered for contingency funding for FY98 and will be high priority for FY’99 new funding. Reid will review the budget guideline schedule and propose when these things need to be accomplished.

Technology Fee

Any technology fee proposal will include a suggested target of expenditure, such as student
technology support for faculty, upgrading and replacement of labs, printing in labs and other perks. Kurt Keppler will be invited to attend the next Senate ISAT Committee for his counsel in garnering student support.

**IS&T Organizational Chart**

Names of unit heads and number of student assistants will be added to the organizational chart.

Please send questions or comments to Mary Nell Stone