Present: Faye Borthick, Laura Burtle, Reid Christenberry, Missy Cody, Martin Fraser, Greg Lisby, John Neel, Bill Nelson, Scott Owen, Detmar Straub, Shirley Tastad, Bill Waugh, Richard Welke, Dan Hammond represented Evelyn Babey

Absent: Tim Crimmins, Mark Keil, Larry Kelley, Patrick Wiseman

Minutes
The April 21 and May 21 minutes were approved as distributed.

1998-99 Meeting Dates
Considerable discussion ensued regarding the ISAT Committee meeting when school is not in session and nine-month faculty are not paid. It is important that academic and administrative areas are well represented in Senate ISAT committee meetings. However, since ISAT reviews IS&T's budget and action plans development during the summer months, the consensus was to continue meeting during the summer and to present items that require voting on only when classes are in session. As a compromise one date was deleted and the December meeting was moved back one week. The Senate ISAT Committee will meet as follows:

1998: July 23, August 27, September 24, October 22, November 19, December 10 1999: January 28, February 25, March 23, April 22, June 24

There was also discussion of video conferencing the ISAT meetings.

Proposed GSU Policy On Student Computer Use
Bill Nelson reported he met with APACE, Administration, and the standard student groups to discuss this policy. No students were represented at the Student Life and Development meeting. The Senate Executive Committee had some concerns and chose to send the policy back to this committee for review. Nelson appointed Dick Welke, Detmar Straub, Faye Borthick, and Scott Owen as an ad hoc committee to review the policy and to report back at the next Senate ISAT Committee meeting.

They are to provide a reasonable safeguard in the interest of the students and propose assessment methodology as a check list for the committee to review. The Senate Committee would be in charge of the review with IS&T doing the consulting.

TLTS Update
The TLTS asks that the Senate ISAT Committee investigate for-profit organizations using Georgia State's IS&T resources and not remunerating Georgia State in any way. In particular, they are referring to the recent Syllabus Workshop. They request this topic be on a future ISAT agenda.

Regarding membership in TLTS for FY’98-99, Nelson asked Scott Owen to recommend a list of those to be reappointed and alternate names for areas that were not represented during the TLTS meetings because of non-attendance. The recommended list will be sent to the deans for review.
Information Technology Support Subcommittee
This subcommittee of the Senate ISAT Committee will have its kick-off Thursday, July 2. There was concern that CIS support staff is not represented on this committee. The chair of this subcommittee, when elected, will become a member of the Senate ISAT Committee, and their minutes will be on a web site.

Internal Redirection FY99
A recap of redirection funding was distributed. Reid reported IS&T received $1 million to enhance computing support for classrooms and labs. TLTS and the Senate Committee were involved in the decision of how these funds should be spent.

University Information Technology Action Plan FY’99
A list of 20 action plans (in order by organizational unit) was distributed. A more detailed document will be shared with the committee.

FY2000 Budget Development
A proposed planning schedule for developing the FY2000 budget was distributed.

Future Considerations
Committee members spoke of things they would like considered:

- Providing free E-mail for alumni. This would be helpful in tracking them.
- GroupWise not getting outside of GroupWise.
- What is appropriate platform for sending documents/standardize on RTF format.
- Consider using video conferencing for future meetings.
- Consider having the budget subcommittee be standard subcommittee. (Nelson prefers to delay this until procedures are well established.)

Updates:

- Microsoft Word is offering licenses at $40 per knowledge worker, free updates to Office'97, Windows'98, etc.. Upgrades to Windows'98 would cost $110,000 without this program.
- GroupWise5 will be implemented in each college the last weekend in July/first of August.
- AV services will merge with IS&T.
- Georgia State is considering the purchase of a telephone switch, which will be the first time for a state university in Georgia. This will reduce telecommunication costs and units will continue to receive their current level of service.
- Science and Science annex has been converted to GSUNet2. General Classroom, Sparks, Urban Life and PE will be converted in late summer. When those are complete, the two libraries and One Park Place conversion will follow.

Meeting was adjourned at 5:00 p.m.

Please send questions or comments to Mary Nell Stone