Minutes
Senate Information Systems and Technology Committee
July 23, 1998
3:30 p.m.
718 General Classroom

Present: Faye Borthick, Laura Burtle, Reid Christenberry, Missy Cody, Marty Fraser, Randy Jones, Mark Keil, John Neel, Bill Nelson, Shirley Tastad, Dick Welke

Absent: Evelyn Babey, Tim Crimmins, Larry Kelley, Greg Lisby, Michael Moore, Scott Owen, Detmar Straub, Bill Waugh, Patrick Wiseman

Minutes:
With the correction of the term video conferencing to synchronous discussion (pages one and two), the minutes were approved as amended.

Time for Meetings to be Held
Bill Nelson asked if the members would prefer to meet at 3:00 or 3:30 p.m. The committee chose to meet at 3:00 p.m.

Proposed GSU Policy on Student Computer Use
The revised policy raised concerns and was discussed extensively. The discussion began with the question of whether the policy is to address both hardware and software issues. Several concerns were raised, one being that appeals may be launched if the following statements were not omitted under number 2, "Required Ownership of Computers": Other computer requirements beyond the basic level described above will be stated in the course schedule bulletin as a comment associated with the specific course. If additional software requirements are implemented by departments/programs without the computer ownership requirement, the department/program must ensure availability of the software on open lab computers. The amount of time it generally takes to request new software funding, order, receive and install products may make it impossible to fulfill these requirements, and therefore indirectly create an inconvenience for new students unable to obtain the software and for students who may have purchased an older version of the software and are midway into their course. A second concern was the seemingly impossible task of departments and programs ensuring availability of the software. After a lengthy discussion, the committee deleted the two sentences. Number one, "Access to Computers" was also edited to say, Computers available in the open-access computer laboratories on campus provide this basic level of computer capabilities, but are heavily used.

Bill Nelson reported John Marshall had reviewed the policy and did not voice concerns, stating, in his opinion, it had the same character as a text book. The amended policy will be forwarded to the Executive Committee, after it is sent by E-mail to the ISAT Committee for their approval.

Proposed GSU Policy on Student Computer Use
The proposed policy is in response the 1995 EDP General Controls Review, conducted by Arthur Andersen, which states: "We recommend GSU management develop a university-wide information system security policy that extends beyond the ethics policy. This policy should address ownership, accountability, and responsibility for protecting information resources." Reid Christenberry is
requesting the ISAT committee review the policy prior to his forwarding the policy to vice presidents and deans for their review. Suggestions were to have an enforcement and procedure clause added. The proposed policy will be reviewed and shared with the ISAT Committee. John Marshall will also review the policy before it is put into effect.

**Platform for Distribution of Documents**
Several committee members had problems accessing the Microsoft Excel document distributed before the July 23 meeting. All other files were sent in the RTF format and they did not experience problems receiving those documents. Reid Christenberry explained this difficulty will be alleviated once the campus migrates to GW5.2, as the mail storage area can then be accessed by any software.

**Background information for FY’00 Action Plan**
The following materials were distributed in preparation for FY’00 Action Plans:

1. Information Systems and Technology New Funding Plan, FY’99
2. IS&T’s Master Funding Request--All units
3. Summary of Mandatory Contingency Items
4. Proposed IS&T Original Internal Redirection Targets

The committee is to review the documents for consideration at a later meeting.

**Subcommittee Reports:**
The TLTS did not have a report as its chair, Scott Owen, was not present.

The elected chair of the new Information Technology Support Subcommittee, Randy Jones, reported on the first meeting. They are defining roles, have developed a web site (Education.GSU.EDU/ITSS), and discussed migration to GW5.2, RFT format standardization, Windows’98, NetWare5, and campus-wide inventory. Reid Christenberry recommended that all subcommittee web pages be on institutional web servers.

The meeting was adjourned at 4:40 p.m. The next meeting will be at 3:00 p.m., August 27, in Alumni Hall 315.

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Please send questions or comments to Mary Nell Stone