Present: Faye Borthick, Laura Burtle, Reid Christenberry, Mary Ann Finn, Marty Fraser, Randy Jones, Michael Moore, John Neel, Bill Nelson, Scott Owen, Shirley Tastad, Detmar Straub, Bill Waugh, Richard Welke, Patrick Wiseman,

Absent: Yezdi Bhada, Evelyn Babey, Missy Cody, Tim Crimmins, Katalia Flint, Mark Keil, Larry Kelley, Greg Lisby

Approval of February 25 Minutes:

Scott mentioned the E-mail Study Committee membership list was incomplete. A corrected list follows: Faye Borthick, Keith Campbell, Mary Jane Casto, Carolyn Gard, Randy Jones, Scott Owen, Thom Lamb, Timeka Lamback, Kevin Propst, Greg Streib, Joel Swanson, Wanda Taylor, Lindsey Weiner. Minutes of this committee's meetings may be read at the following URL address: www.gsu.edu/~wwwccs/escm.htm. With this correction, the minutes were approved as distributed.

Discussion of IS&T FY2000 Action Plan

The following were electronically distributed prior to the meeting: IS&T FY2000 Action Plan narrative, the action plan in table format, and the action plan summary. Questions were raised about the prerequisites for the action items, and whether "good management" should be changed to "management issues," or similar terms. Reid will review the prerequisites with Mary Jane Casto to ensure they are accurate. A question about the meaning of term "mandatory" was raised, and it was pointed out the term is identified in the last paragraph of the narrative. With the suggested changes in the action plan and narrative, the members approved these items.

TLTS Update

Scott discussed the Hollywood video server. This supports Real, mpeg1, and Quick Time video. The video files can be password protected with a single web page inside the user directory. Hollywood is for video and not for general web page serving. A support group called The Digital Café and led by Mark Puckett has been established. Additionally, there are four work study students to assist in editing and creating videos.

TLTS' discussion of the computer access policy indicates few people are aware of the existence of this policy and that the policy should be better publicized, perhaps through an ad in the GSU Signal. If it is not currently in the Student Handbook, it should be included. Awareness is a first step in preparing students for student-owned computers. It is estimated that 90 per cent of the students use GSU lab computers for word processing and it was suggested that emphases could shift from filling general labs with high end machines to more specialized usage.

In Greg Streib's report on the E-mail Committee to the TLTS, an issue was raised concerning the three MB space limitation. Allowing more space for students would result in disk space problem. One solution suggested was a faculty only mail server. A mechanism for entering students E-mail addresses upon enrolment and changing E-mail addresses during the semester were issues discussed. There is no mechanized way to update CSO addresses. There needs to be a way to collect faculty addresses; perhaps departments could do this. Currently, network administrators maintain GW addresses. One solution should not be imposed on everyone, Scott said. The committee recommended that a solution should be brought that addresses all issues, including an interface with PeopleSoft system. It also recommended the Registrar's Office accommodate inclusion of students' E-mail addresses. There has been a 40 per cent increase in E-mail volume. If anyone is having problems, Reid would like to be given the specifics of the problem. Though faculty expresses disenchantment with GW, administrators would rate it very high. Changes will not be made until a comprehensive solution, with robust E-mail and calendaring system is suggested. Reid will ask for an accounting of the number of people using GW. Welke wanted it communicated to the UCCS director that the number one goal should be to adopt systems that adopt open standards.

Information Technology Support Subcommittee

Randy Jones reported E-mail was the topic of discussion in the Information Technology Support Subcommitee, as well. Many of the issues raised in TLTS were also discussed in ITSS.

IS&T Update
Question was raised about the status of the Microsoft license. College technical reps were given CDs of MS Office for installation on their servers. Faculty and staff may install MS Office on their home computers. The license will be signed before the end of the fiscal year. Mary Jane Casto is handling the contract and will know which components have not been distributed. Microsoft does lend itself to viruses.

Reid reported the most current virus scan software can be downloaded from UCCS' web page, www.gsu.edu/~wwwccs/, under documents, or the college technical rep can be of assistance. Welke suggested purchasing server software that scans attachments to E-mails. It is expensive, but would be worth it, he said.

The Georgia State University attorney and the FBI are interested in locating the hacker that was penetrating our system, Reid reported.

Meeting adjourned at 4:10 p.m.

Next meeting is 3:00 p.m., Thursday, April 22, in General Classroom 718.

Recorded by Dolores Waters