Present: Evelyn Babey, Faye Borthick, Laura Burtle, Reid Christenberry, Missy Cody, Gayla Domke, Bill Evans, Dan Hickey, Scott Owen, Carla Relaford, Shirley Tastad.


Also Present: Bill Paraska and Liz Talamas

Minutes: The December 16, 1999, minutes were amended to delete the following two sentences on the first page: Discussion included CIS's partnership with NetWare, voice over IP as an alternate to PBX and She (Missy) will work with Reid on Data Warehouse and workstation support." Also amended, was the number of days the committee agreed that E-mail accumulation was reasonable, and that should be 120, rather than 30. With these amendments, the minutes were approved as distributed.

TLTS Report: Missy distributed and reviewed the draft TLTC overview, showing the proposed lines of collaboration and communication (dated 1/26/00). She also reported on the TLTS work with APACE and explained the reason for the TLTS to become a joint subcommittee of IS&T and APACE was to integrate the work of the two Senate committees that deal with technology and instruction.

ITSS Report: Liz Talamas, representing the chair of this committee, reported there was nothing to bring to the Senate ISAT Committee at this time.

Document of IS&T objectives and accomplishments: Reid shared Specific IS&T Objectives as of December 23, 1999, and the IS&T Departmental Performance Indicators as of January 27, 2000. IS&T staff is working to develop new objectives.

The Performance Indicators document was shared with FAC-P to provide quantitative measures of IS&T's performance for FY96-FY00. This will add credibility to IS&T's stated workload. Reid also shared the current organizational chart that explains the functions of the units. IS&T staff increased by ten when AV Services was incorporated into IS&T. There were also some organizational shifts.

Technology Fee: Reid outlined the history of requesting the technology fee, and the chain of groups brought into the discussion; on to the point of the proposal being sent to the Board of Regents who chose, at that time, not to address the issue. Ron Henry has asked that it be updated and presented again, this time requesting a $50 fee. There is a possibility the Hope Scholarship will cover the fee. It is important to expend these fees so they benefit only the students and to carefully track the allocations. Students also need to be represented in decisions to allocate the funds, Reid said. Since the majority of students don't vote through the SGA, it was suggested that student representatives be gleaned through the Deans, department heads and Kurt Keppler. In regard to a question about part-time students, Reid reported that a proposal for fees in general, to be tiered/pro-rated for part-time students, is being considered. Allocation proposals included: administrative staffing that assists students, Web-CT bandwidth, ADSL service, and hiring students to assist faculty with technology.

Detailed budget considerations: IS&T's Summary of FY 2001 Internal Funding and New Funding Requests for New Initiatives was distributed. Reid asked if the Senate ISAT Committee wanted to create a subcommittee to study the detailed budget, as has been done in the past. The committee decided against
creating a subcommittee.

**Windows 2000:** A memo to the campus about the deployment of Windows 2000 will be drafted. This will communicate the news about the upcoming release of the new PC operating system and provide information about the pros and cons of converting to Windows 2000.

**Meeting adjourned at 3:45 p.m.**