Senate Information Systems & Technology Committee
May 25, 2000
3:00 p.m.
718 General Classroom

Present:  Al Baumstark, Faye Borthick, Laura Burtle, Reid Christenberry, Missy Cody, Randy De Kler, Bill Evans (chair), Marty Grace, Valerie Miller, Scott Owen, Carla Relaford, and Patrick Wiseman

Absent:  Richard Baskerville, Murray Brown, Kelly Davis, Randy Jones, Al McWilliams, William Nelson, Ted Poister, Shirley Tastad, Ellen Taylor, and Richard Welke

Also Present:  Dan Hammond representing Evelyn Babey

Minutes:  April's Minutes were approved as presented.

Technology Fee Subcommittee:  Reid Christenberry sent a letter to the Deans Group regarding the Technology Fee and attached 1) a statement from Senior Vice Chancellor Lindsay A. Desrochers, 2) Technology Fee guidelines, 3) and a template for proposals use of the FY2001 tech fees. The proposals are to be sent electronically to both Scott Owen and Reid no later than June 15, 2000, with copies to the appropriate Dean. Reid's letter outlined the proposed process through early August. (For copies of these materials, please call Dolores Waters at 1-3471.)

The committee discussed the article in the Journal Constitution about use of newly instituted student fees in Universities in Georgia.

ITSS Committee Report:  Randy De Kler reported Bill Paraska updated this subcommittee on bandwidth from Peachnet, the video architecture advisory committee, and the remote access policy. The committee discussed the use, training, and deployment of network and workstation resources, including ManageWise, Border Manager, and ZenWorks, but he reported they came to no conclusion.

Annual Review Cycle for Information Technology Needs:  Reid distributed a proposed budget review/development and action item calendar, and called for a strong ad hoc committee to review IS&T's funding status, functions and services, and continuing multiyear projects. IS&T's budget will be reduced by $950,000 and the technology fees cannot be used to cover this reduction. Therefore, IS&T's cuts will come either from positions or contracts, and he is asking that this ad hoc committee provide advice and support reviewing the proposed budget. IS&T will may to cut back services, but they don't want to harm the academic community in deciding what will be cut back. The following group was appointed during the meeting: Valerie Miller, Chair, Evelyn Babey, Randy De Kler, Bill Evans, Carla Relaford. Bill Evans later asked others to be involved in the ad hoc committee, and the following also agreed to serve: Faye Borthick, Missy Cody and Shirley Tastad.

TLTS:  The new TLTS group has not met. However, Missy Cody reported on the search process for the TLTC. Currently, there is no approved description of the TLTC, but it is being developed. This process may be completed by summer, and they may be able to point to someone for the director position. She will bring back a report on the July TL&T Institute sponsored by the AAHE, which she plans to attend. The GSU team is Carolyn Gard, Charlene Hurt, Carla Relaford, and Missy Cody.
**New Business:** Discussion included 1) the need for everyone to upgrade virus checker because viruses are becoming more vicious and cause more damage, 2) BoR's draft IT Master Plan and institutions' need to have analogous master plans, 3) bandwidth may still have bottlenecks and the kinks will be worked out before fall term.

**Future Meeting Dates:** The committee agreed on the third Thursday of each month, unless it conflicted with a holiday or a Senate Committee meeting. The scheduled dates are: July 20, August 17, September 21, October 19, November 16, T December 19 (Tuesday), January 18, February 15, March 15, April 19, May 17-tentative, and June 21, tentative. Each meeting will begin at 3:00 p.m. and will be held in 718 General Classroom.

**Meeting Adjourn:** 4:00 p.m.

**Next Meeting:** June 22, 3:00 p.m. in 718 General Classroom