Senate Information Systems & Technology Committee  
September 21, 2000  
3:00 p.m.  
718 General Classroom

Present:
Al Baumstark, Faye Borthick, Murray Brown, Laura Burtle, Reid Christenberry, Missy Cody, Kelly Davis, Randy De Kler, Omar Hajsaleh, Al McWilliams, Shirley Tastad, and Patrick Wiseman

Also Present:
Mary Jane Casto, Tammy Clark, James Jones, and Bill Paraska

In the absence of the Chair, Reid Christenberry presided.

Minutes:  
The committee accepted the minutes of the August 17 meeting as distributed.

Teaching and Learning With Technology Subcommittee:  
Missy Cody indicated there was no report from the subcommittee. She reported on the TLTC Search Committee’s hunt for a director. Faye Borthick, professor, School of Accountancy, was selected and has formerly started in this position though the most of the work effort will begin in the spring. This office will be housed in the Library. Missy also mentioned that Georgia State law professor Patrick Wiseman was the recipient of the first annual Tom Creed Compassionate Pioneer Award at the TLT Group’s Summer Institute 2000. For more information view http://www.tltgroup.org/creed/.

Information Technology Support Subcommittee:  
Randy De Kler announced that James Jones, College Technology Coordinator, Law Administrative Services, was elected the new chair of the ITSS. Stephen Rehberg of Distance and Distributed Learning suggested purchase of an ASP/Cold Fusion server for general University use. The suggestion was forwarded to Bill Paraska for investigation. Randy said that the ITSS requested that the University consider the purchase of a site license for an archive and archive retrieval program (e.g. PKZip for Windows or WinZip). The question of cost was raised, and Bill Paraska said that a site license for WinZip would cost about $8,000.

Technology Fee Subcommittee Report:  
Reid Christenberry reported the tech fee recommendations (found at http://www.gsu.edu/~wwwstf) were forwarded to FACP, as is the usual procedure, one week prior to the FAC-P meeting. The recommendations were deferred to the next meeting, as some FACP members felt there had not been adequate time to review in the time allotted. They were concerned that approval without proper review would imply lack of fiduciary responsibility in their part. During the meantime, they requested that a single paragraph for each recommendation be submitted for the next FACP meeting; date to be decided.

The procedure for technology fee review, as submitted and approved by FACP and the Regents, was followed; however, Reid reported the budget committee was concerned that they had no involvement in reviewing the requests. Prior to the next review process, changes will be considered to involve budget committee members. It was suggested that the ISAT committee members discuss these projects with their Deans or others who may have influence.

Omar Hajsaleh mentioned the Student Government had sent forward a disability proposal and it was not in
Reid pointed out that all contractual relations must be reviewed by legal affairs.

He reported University Relations and a web group are reviewing web sites and Georgia State’s image. Reid will share with the committee URL addresses of web sites that are advertising in some manner.

This topic was tabled until the next meeting.

**Draft of Remote Access Policy:**

Bill Paraska gave a report on the working group that developed policies to manage remote access through Georgia State’s network. The working group looked into protecting the university against unauthorized access, malicious access, and disruption of service and still provide secure, authenticated and centrally managed access methods for authorized users. This draft was electronically sent to the ISAT committee members prior to the meeting. Comments regarding the policy are to be forwarded to Bill Paraska, bparaska@gsu.edu.

Tammy Clark, Information Security Officer in IS&T, distributed a list of proposed information security policies for 2000-2001 for review. She said these were issues that need to be addressed because of vulnerability concerns. A campus-wide review will be conducted in 2001 of all existing computer usage and information security-related policies. She also reported three college have been compromised.

As policies are developed, they will be sent to ISAT for review and approval. The working group will be made up of administrative and academic staff.

Tammy discussed:

The **Information Security PowerPoint Presentation** on the current University Situation, EDUCAUSE’s Task Force on System Security, Georgia State’s vendor rating on Universities shoring up network defenses, etc.

a list of security attacks and actions taken. These occurrences were from June 14 to September 21.

**Georgia State University Strategic Plan for Information Security** aligned with the Board of Regents Master Plan for Information and Instructional Technologies (also distributed). Comments should be sent to tlclark@gsu.edu.

**Proposal for New Subcommittee**: Information Technology Security Subcommittee (to the ISAT Committee) and suggested Randy De Kler as chair. Discussion of this was tabled to the next meeting when Bill Evans will be present to share his ideas of whether this ought to be a subcommittee of ISAT. Opinions about this should be sent to Bill Evans evans@gsu.edu.

The Central Office within the University System underwent a Master Planning Process last year for Instructional and Information Technology. This year they are requiring all units in the system to follow a similar process. Mary Jane Casto, director of IS&T’s Planning and Strategic Initiatives, will be coordinating
this effort at Georgia State. Many people will be involved in this process, including the Provost. The outcome will be a brief report and a roadmap for moving from our current IT state to a new "visioned" state. The Board of Regents requested $3.4 million for such a process, and if approved, Georgia State may receive some of this funding. Currently, we are awaiting guidance about deadline dates.

Mary Jane also distributed a consolidated list of major projects that IS&T can potentially work on. Clearly they all cannot be completed within this year, so a prioritization process needs to be undertaken. Many of the projects on this list were spawned by the student technology fee requests.

A request was made to move the Thursday, November 16, meeting to 2:00 p.m. and to schedule it in the Student Center. This request was approved, and Dolores Waters was charged with getting a room.

Next meeting is 3:00 p.m., Thursday, October 19, in 718 General Classroom.

Meeting adjourned at 4:10 p.m.