Present: Faye Borthick, Murray Brown, Reid Christenberry, Missy Cody, Samuel Cox, Dabney Dixon, Bill Evans, Bill Fritz, Ralph Gilbert, Steve Harmon, James Jones, Valerie Miller, Joe Rau, Cherian Thachenkary
Also Present: Mary Jane Casto, William Paraska, Rozina Hussain

Minutes: The October minutes were approved as distributed

Teaching and Learning with Technology Subcommittee
Missy Cody reported APACE and Senate Faculty Affairs Committee have passed the proposal for revisions to the faculty handbook that recommended the handbook be inclusive for use of learning technologies. The former “Teaching and Learning with Technology Expo” is renamed the “Teaching Innovation Expo.” The keynote speaker for the March 26, 2002, meeting will be Richard Katz, Vice President, EDUCAUSE, and author of Dancing with the Devil. The faculty innovation presentations and awards may be given at this meeting. The WebISPT ad hoc committee is continuing its deliberations on support for instructional technologies.

There were no reports from either IT Support or IT Security Subcommittees.

FY 2003 Student Technology Fee Process
Bill Evans distributed a draft of the revised proposal, which the committee discussed. The committee discussed the importance of documenting where the money was spent as well as a way to measure success of the projects. A revised proposal will be sent to the committee members to ensure suggested changes are incorporated as agreed to in the meeting.

Bill Fritz mentioned the tech fee standard Macintosh configuration is a high-end model and a lower-end model would be competitive, as far as price is concerned, to the Dell. Discussion concluded that the standards were included to provide a “no-approval-needed” configuration and if proposers can successfully use a lower-end model, they are free to do that.

Bill Evans requested the members spread the word that the time for call for proposals letter is coming so potential proposers can be prepared. The approved proposal letter should be distributed by November 26, with a March 4 due date. Also, on November 26, Deans will be asked to submit student nominees for the Student Tech Fee Subcommittee (due February 4); SGA to identify four SGA members for the Subcommittee; on March 4, the proposals will be due; initial meeting of the Subcommittee will be the week of March 25-29; and a report of the Student Tech Fee Subcommittee will be delivered by April 30.

Discussion of plans to solicit faculty input regarding phase-out of Panther system
A recent survey showed there were 535 unique login users of the Panther system in a one-month period. Discussion included the need to: 1) provide education on GroupWise and other services, and 2) to develop a web-based survey: a) to show how the Panther system is being used, and b) to determine how these needs can be accommodated if Panther is phased out. E-mail will be sent to Panther users prompting them to read and respond to the survey. Information gleaned may result in setting up a subcommittee.

Review of proposal to change University Senate calendar
A proposal to change the Senate calendar was electronically distributed for the members to review. To effectuate this proposal, the University Statutes and the Senate Bylaws need to be changed. The following changes are proposed: 1) to meet five times a year instead of four, 2) Organizational meeting move from the last meeting of the spring semester to the first meeting of the fall semester, and 3) deadline for the election of Senators moved from early spring semester until the midpoint of the spring semester. Steve Harmon moved that the committee accept the proposal, Laura Burtle seconded, and the proposal was approved as presented.

Meeting adjourned at 4:10 p.m. Next meeting is January 17, 3:00 p.m., in 718 General Classroom.