Present:  Faye Borthick, Murray Brown,  Reid Christenberry, Missy Cody, Dabney Dixon, Bill Evans, Marty Grace, Steve Harmon, James Jones, Valerie Miller, Scott Owen, Don Reitzes, Cherian Thachenkary

Also Present:  Mary Jane Casto, Director, Planning & Strategic Initiative (PSI), and Bill Paraska, Director, University Computing and Communications Systems (UCCS)

Minutes:  The April 19, 2001, minutes were accepted as distributed.

Reports:
Teaching and Learning with Technology Subcommittee (TLTS)
Missy Cody reported their next meeting is scheduled September 21, where they will elect a chair, receive reports on eTraining, Sparks classrooms, and CTL/TLTC. The Web Instructional Support Planning Team has scheduled several meetings. Faye Borthick reported this group is requesting feedback regarding their recommendations. The login name and password are: tltc and Mg7845. This committee must provide its recommendations to the Provost by October 10. Questions or suggestions should be given to Faye Borthick (borthick@gsu.edu) as soon as possible.

A question was raised about reporting missing classroom equipment. The response was to refer this information to the Classroom Facilities Committee Chair, Edgar Torbert.

Information Technology Support Subcommittee (ITSS)
In their September 19 meeting, Carolyn Gard and Joe Amador introduced a new service to departments and organizations, which provides lab resources to students, and discussed web-based training. ITSS discussed the retired faculty and staff policy. They also discussed current virus issues; MVS Migration (clarifying what needs to be addressed), and ITSS chair nominees for 2001. They are evaluating Microsoft XP and reported there are no upgrade costs associated with Microsoft XP. The support staff wants opportunity to review and evaluate the XP product before it is shared with the Senate. During this discussion, it was pointed out that though Norton Antivirus is free, it is still on sell in Georgia State’s Bookstore. It was suggested that ITSS to investigate Sun’s StarOffice Suite, as it may be less expensive.

Information Technology Security Committee (ITSC)
No report. The next meeting is October 10 at 11:00 a.m. Security discussion ensued. Regarding the latest virus, Georgia State University did not have the problems the State, Georgia Tech, and the University of Georgia had. Those that kept up with the Norton Antivirus patches had no problems. Problems may arise, however, when students’ computers get the virus and they interact with Georgia State’s servers. Criticism was raised about confusing communication regarding the last virus. Bill Paraska will ask the writer to provide a simpler version. Faye suggested information be listed on a web site about how to protect one’s home computer from viruses. Bill will look into this.

Student Technology Fee Subcommittee (STFS)
FACP accepted, without much discussion, the 2002 tech fee proposals. The STFS committee will reconvene in January for more deliberation and will review nominations for new committee. Students may submit proposals through student affairs or any organization that can accept fiscal responsibility for the funding.
**Discussion**

**Revised Draft for Student Email Policy**

The September 13 draft was replaced with a friendlier-sounding proposal dated September 20. Words such as *Mandatory* and *shall* were replaced. The title was changed to “Proposal to Distribute Official Georgia State Notifications to Students via Email.” A review by the committee found that, *their university* (third paragraph) should not be deleted as is indicated, but reworded to say *Georgia State University-provided student Email address*. Discussion ensued regarding how Emails will be sent (they will be sent to students by class and majors and to faculty by department, college, and building). There may also be a subset of International students and students with housing on campus. An effective date of January 2, 2002, is proposed. After some discussion, ISAT approved the September 20 version, and it will be forwarded to the University Senate Executive Committee.

**Georgia State Network Architecture Standards**

An electronic version of the current vs. refreshed network capabilities was forwarded to ISAT Committee members prior to the September 20 meeting for their review. (Electronic copies of this can be obtained from Dolores Waters: Dolores@gsu.edu.) Bill Paraska reviewed the history that brought about these changes. He is asking the ISAT members’ comment and acknowledgement of these changes so that they may be posted on the IST web site. Implementation of these capabilities will set Georgia State University far ahead of other research universities in network infrastructure.

**Draft FY02 Action Items**

These items were brought to ISAT for advice and consent on IS&T’s planning. This topic will be added to the October 18 ISAT agenda. Any comments should be sent to Mary Jane Casto at mjcasto@gsu.edu. This document will be on the web and updated monthly. Copies of IS&T’s *Annual Report* were distributed.

A concern was raised about mail migration and the need to consult with faculty about their requirements. Bill Evans will look into scheduling a work group with faculty representation to review this. A second concern was intellectual property rights on web sites. This concern should be addressed to the Intellectual Property Advisory Committee. It is the consensus of this group that Georgia State University’s policy is “authorship is ownership.”

Meeting adjourned at 4:20 p.m.