Present: Faye Borthick, Laura Burtle, Reid Christenberry, Missy Cody, Bill Evans, Bill Fritz, Steve Harmon, Randy Jones, Valerie Miller, Stephen Rehberg, Cherian Thachenkary

Also Present: Thomas Hall, Bill Paraska

Minutes: The February 21 minutes were approved as distributed.

Teaching and Learning with Technology Subcommittee: Missy Cody gave the report. The March 26 Teaching and Learning with Technology 4th annual meeting at Georgia State University was discussed and people were encouraged to attend to hear Richard Katz, Vice President, EDUCAUSE, as keynote speaker.

The April 1-2 Teaching and Learning with Advanced Technology meeting in Athens will have several impressive speakers, with Congressman Johnny Isakson being the keynote speaker for the opening session. Additional speakers for TLAT are: Clifford Lynch, Coalition for Networked Information, "Avenues to Access - Authentication and Authorization"; Vijay Kumar, MIT, "MIT’s Open Source Initiative"; Ed Walker, "IMS Interoperability Standards"; Randy Swing, "Policy Center on the First Year of College"; St. Petersburg College Instructional Technology Team, St. Petersburg College, "Accessibility"; and Carol Vallone, President and CEO, WebCT, "Why Academic Enterprise Systems?" The registration fee is $125 and attendance is encouraged. The theme this year is “Unifying the Academic Enterprise.” The latest version of WebCT will be shown for the first time.

Faye Borthick reported on the Provost’s implementation plan of March 14, 2002, for the organization and distribution of support to maximize instructional effectiveness. The Deans have expressed approval of the plans for the Web Instructional Support Planning Team WebISPT: http://www.gsu.edu/~wwwltc/pro/WebISPT/execsummary.htm. For access, use name = tltc and password = Mg7845.

Information Technology Support Subcommittee: Stephen Rehberg gave the report. Bill Paraska, director UCCS, gave a thorough report to the ITSS members on the state of wireless at Georgia State University. The major concern is security. If wireless connection is desired, Bill encouraged discussion on installation with him. Currently, there is no initiative to make the GSU campus one wireless network primarily because of security and cost. Stephen also reported the committee discussed the directive to review various HTML editing options and bring a report. The committee wants to carefully study the many factors involved in choosing an HTML editor before making a decision and bringing a report. Issues include server protocols, needs of the instructor, recommendations of individuals’ colleges, and perceived level of technical expertise. A formal response will be given at the April ITSS meeting. The committee encouraged anyone wanting an HTML editor to confer with the unit IT and support personnel. The general ITSS perception is that using either FrontPage or Dreamweaver would be preferable to using a product that “converts” to HTML.

Information Technology Security Subcommittee: Randy Jones presented the report. The subcommittee, along with Tammy Clark, security manager, UCCS, and Legal Affairs staff are working on a comprehensive document that will incorporate several IT policies. This document will be available for review and comments.
in April’s ISAT meeting.

At this point, Bill Evans announced he is stepping down from this committee, as he is leaving Georgia State, but he will be available to participate until the next organizational meeting.

**Update on FY2003 Student Technology Fee processes:** Reid Christenberry reported this process is on track and the first all-day meeting is March 29 in the Sinclair room. There is approximately $8 million requests and estimates of $4 million being available. The proposals may be reviewed at: [http://www.gsu.edu/~wwwstf/](http://www.gsu.edu/~wwwstf/)

**Update regarding uninterrupted power supply (UPS) and Georgia State data center:** The Library South Operations Center is not serviced by a single UPS system capable of handling the entire technical load in the event of a power spike or an extended power outage. This affects systems operated for centrally managed administrative systems, departmental dedicated systems, USG contracted systems, centrally managed instructional systems and the centrally managed network infrastructure. Stand-alone UPS systems provide a limited level of power spike/interruption protection for a portion of the systems. Many of these stand-alone systems are not on maintenance support or are at the end of battery useful life. Significantly, budget for a stand alone UPS for the entire newly implemented GoSOLAR equipment suite was removed in favor of a common solution for the Operations Center. Only a portion of the GoSOLAR equipment is and can be protected using loaned UPS equipment and that equipment is not on a maintenance contract. Power down of GoSOLAR equipment would need to start almost instantaneously for power outages expected to last longer than two minutes. Probability is that not all equipment would be powered down before UPS power expired or commercial power was restored. UCCS developed a paper, “Ops Center UPS Impact” that proposes a single UPS system, designed through Facilities, that would provide:

- Power conditioning and continuous power availability for all technical loads within the ops center.
- Single shunt shut-off of all technical and utility loads within the Operations Center in the event of emergency evacuation, fire or water damage.
- Supplemental chilled water-cooling to cover HVAC transition periods and unplanned outages of building cooling capability.

This paper also explains the impact on systems, operated within and outside of the Operations Center, if a single UPS system is not implemented.

A work-study group will be assigned to look at these risks using the UCCS paper as a start and a report will be given to FAC-P for review. The FY04 budget may be more favorable for funding of a UPS system.

**Update regarding access to Georgia State web sites for persons with disabilities:** A committee is developing a paper describing the issues and constructing a policy for ISAT review, comments, and approval. Bill Evans will ensure the next chair is advised of the disposition of this group and this topic will be included in a future ISAT meeting.

**ISAT Committee Composition:** The committee discussed the need to amend the ISAT Committee’s composition in the Senate Bylaws to reflect changing administrative arrangements for roles that are relevant to the ISAT Committee. Specifically, Georgia State University no longer has an Associate Provost for Academic Programs but does have an Associate Provost for Undergraduate Studies (full-time), a Director of the Center for Teaching and Learning (full-time), a Senior Faculty Associate for Student Learning Outcomes (half-time), a Senior Faculty Associate for Assessment (half-time) and a Director of the Center for Teaching and Learning with Technology (half-time). The requirement for non-elected Senators not to exceed 25% of the persons on the committee means that only one of these persons can be on the committee. Faye Borthick agreed to investigate the possibility of an ex-officio status for persons in these roles so that their expertise would be available to the committee.
Discussion of non-agenda matters:

Reid Christenberry reported on the Georgia Tech hack attack and said he is concerned about Georgia State University’s servers that have personal information on them but are not institutionally owned servers. The Board of Regents may request a list of all servers that have personal information such as credit cards and Social Security numbers on them. Information on the institutionally owned servers is easily available, he reported. Others on campus are not. He said a policy will be drafted and shared with the committee.

Bill Fritz reported on the success of the mock registration on GoSOLAR. There will be a third mock registration with as many campus students as possible helping to test the system. Returning students may register for fall semester during Advance Registration on May 28-30.

Requests for access to Banner Data may be either accessed through the data warehouse and Statware-type screens or through custom reports written against the operational data store (ODS). Requests for access to the ODS should be directed to the Associate Provost for Undergraduate Studies. Bill Fritz also referred to the [http://www.gsu.edu/~wwwist/stewardship.pdf](http://www.gsu.edu/~wwwist/stewardship.pdf) Stewardship policy developed by data stewards. Requests must have legitimate educational need, the user must understand FERPA and other state and federal regulations, personal data restriction, and must have program expertise, and must sign off on an exclusionary clause.

Meeting adjourned at 3:10 p.m. The next ISAT Committee meeting is 3:00 p.m., Thursday, April 18, in 708 General Classroom.