Present: Pamela Barr, Tim Bartness, Murray Brown, Laura Burtle, Guantano Chen, Reid Christenberry, Samuel Cox, Nancy Floyd, Marty Fraser, Stephen Harmon, Johannes Hattingh, Randy Jones, Steve Manson, Thomas Netzel, Scott Owen, Stephen Rehberg, Susan Walcott, Li Zhongshan

Also Present: Mary Jane Casto, Thomas Hall, Kerry Heyward, Bill Paraska

Scott Owen convened the meeting, welcomed new members, and asked for nominations for a chair for the Senate ISAT Committee. Marty Fraser was nominated, and seconded. Committee members did not offer other nominations and elected him unanimously.

Information Technology Security Subcommittee: Current chair Randy Jones distributed draft copies of the University Information Systems Use Policy and FAQs about this policy. Kerry Heyward, Assistant Legal Advisor, Legal Affairs, explained the need for a comprehensive policy on use of the university’s information systems, and that the proposed policy incorporated ideas from current policies and other universities’ policies. If approved by ISAT Committee, the document will then require approvals of the Executive Committee and the Senate. It will be tweaked annually. The FAQ’s will not require approval of the Executive Committee and the Senate and will be updated frequently, as necessary. The committee was asked to review these documents and write Randy and Kerry about questions or concerns. The documents will be added to the May 16 ISAT agenda. Kerry thanked June Moss and Tammy Clark for their assistance in writing these documents.

At the end of the discussion, Marty appointed Randy to continue as chair of the security subcommittee.

Future Meetings: A list of proposed meeting dates were distributed. Unlike other Senate Committees, the ISAT committee meets during the summer months. It seems the 3:00 p.m. time will conflict with Senate Budget Committee meetings. The committee suggested the May meeting be scheduled at 1:30, and a vote be taken about the time of future meetings. Alternating Wednesday and Thursday dates were also discussed. A poll will be taken and results shared during the first week of May so a decision can be made about the meeting days and times for the rest of the year.

Information Technology Support Subcommittee: As chair of the subcommittee, Stephen Rehburg reported their group had not met but will be discussing HMTL Editors in their next scheduled meeting, and he will bring a report on this in May.

Student Tech Fee Committee: Scott Owen brought this report. This committee, made up of a group of faculty, staff and students, met for 8 hours on both March 29 and April 12 to review 95 proposals totaling more than $8 million. Proposals were put into Category 1 (will be funded), Category 2 (will be considered if funds are available), and Category 3 (probably won’t be funded this year). To be accepted, a proposal must have 2/3rd majority of the committee members present in the meeting voting for it. Continuing operational expenses were discouraged, but were kept in the 2003 proposals as a budget cut is being proposed, and the tech fee members decided to delay cutting the continuing operational expenses until the next go-around in order not to cause undue hardship (Alpharetta Campus expenses were used as an example).
Questions were raised about minutes of the tech fee meetings, history of past proposals and the tech fee process, itself. In response to these questions, the process will be shared via packets in the May meeting, and a meeting will be scheduled to include the past chair of the tech fee committee, Bill Evans, the new chair, Marty Fraser, Mary Jane Casto (who assisted the committee), and members of the tech fee committee, Scott Owen and Reid Christenberry. They will share the process with Marty and will relate pertinent historical matters. Thomas Netzel suggested that when this is complete, a process for getting feedback from the campus should be put in place.

Each year, the ISAT Committee reviews the procedures for Student Tech Fee proposals, and many of the ISAT members serve on the Student Tech Fee Committee. The final recommended funding for proposals requires the approval of FACP.

Bill Paraska reported on the availability of wireless connections for students on campus, which will enable students to surf the Internet and check their e-mail. Areas available include two sides of the plaza, all 3 floors of the Student Center, 2nd floors of Library S & N and all three floors of the library bridge. Articles on the Student’s Wireless Network will be in the Signal, FocusIT, and The Villager, and an announcement is being prepared for GroupWise distribution. Support will be available in the Digital Aquarium on a scheduled basis.

Meeting adjourned at 3:00 p.m.