Present: Dan Benardot, Laura Burtle, Mary Jane Casto, Samuel Cox, Martin Fraser, James Jones, Thomas Netzel, Scott Owen

Also Present: Carolyn Gard and Bill Paraska

Minutes: The April minutes, as distributed to the members, were approved.

ISAT Committee Membership Number: Effective August of 2003, the membership currently calls for nine serving faculty, as decided by the Nominations and/or Bylaw Committee(s). Marty requested the ISAT Committee approve an insertion of “at least” in front of the nine faculty, as stated. He pointed out the Student Tech Fee Subcommittee requires eleven faculty members from the Senate ISAT Committee. He has talked with the Nominations and/or Bylaw Committee(s) and they will look with favor on this amendment.

Dan Benardot mentioned college representation is not equal and gave Colleges of Law and Health and Human Sciences as examples, but he did not want to make any recommendations. Thomas Netzel agreed it is difficult to have equal representation for all colleges. Laura Burtle said that faculty who have a particular interest will attend, but it would be difficult to get faculty to attend if they had no interest in committee’s mission. Scott Owen said the issues discussed in the ISAT committee are university wide not college specific. A suggestion was made to have 11 faculty members instead of 9, but Marty felt saying “at least” nine would be more appropriate. A friendly amendment was made to change the sentence to add “(22 is preferred),” but no one seconded this. Motion to change the sentence in Section 18, Committee on Information Systems and Technology, Item A, to read . . . “and at least nine faculty members as follows:” passed.

Draft of University Information Systems Use Policies (including a catalog of policies)—also called the “boiler plate” was distributed for a first read. Bill Paraska explained the basic policies will stay the same but procedures can change. He attached the following policies: Data Stewardship and Access, Email Broadcast, Information Security, Information Systems Ethics, Remote Access, Student Computer Access, and Wireless Access. Some still require written/revised procedures. Scott asked Bill Paraska about the Remote Access Policy. He had a concern that this meant his students cannot go from his web site to other sites on the web. The purpose is to keep unauthenticated people from getting into secure areas by using a host’s authentication. The following change was agreed to. Under Standards: Access to single host systems: second bullet should be altered to read . . . “prevents an onward authenticated connection to the GSU network.”

Bill explained the Student Computer Use Policy was originally written in 1998, and since that time the climate has changed. It now reads that the student is responsible to ensure his/her access to computers.

In discussion of the Wireless Access Policy, it was pointed out that wireless in College of Education has no encryption and is open. The policy states access points will be checked and network ports supporting unauthorized access points will be disabled. James Jones said there are some elements that need to go through a transition process and a reasonable date should (perhaps 12 months) be set for compliance. He invited Bill Paraska to discuss this with his subcommittee to provide them more information and to see how they can help facilitate this.
Netzel raised the issue of funding and resources not being available to make changes to comply with the policy.

**IS&T FY-03 High Priority Action Items Update:** Mary Jane distributed these. Each action item is under the heading of 1) Information Accessibility, 2) Technology-enabled Faculty, Staff and Students, 3) Technology-enhanced Education, and 4) Business Process Effectiveness. Each action item indicated whether it is complete, underway, ongoing, pending, or had dependencies. She reported 34 Peachtree building is on GSUNet2. There was little discussion.

**ADA Web Page Policy:** Susan Easterbrook is chairing the umbrella ADA Committee. Carolyn Gard is serving on a subcommittee of the umbrella ADA Committee. She reported on a meeting that included Carla Relaford, Phillip Mitchem, Caroline Gergely, and others. Kerry Hayward of Georgia State University’s Legal Department has reviewed 508 ADA compliancy documents and feels they are predominately directed toward the Federal Government and its departments. It is her opinion that current and older web courses do not have to be updated, but if a physically-challenged person registered for one of these courses, then that web course ought to be updated and made compliant.

As far as Georgia State University’s web site, the policy should be to ensure first few (public) web sites, as one drills down from the main web site, are ADA Compliant. There would not be sufficient funds available to make every page ADA Compliant with current technology.

Discussion in the ADA meeting centered on doing what is right. It is hoped the committee will come together to develop a policy soon.

**Student Tech Fee:** The STF subcommittee met and approved proposals and letters will be sent to those that received funds. A question was raised about possible decreases in cost of an item and what happens with the tech fee funds generated by that savings. Thomas Netzel feels proposers should be allowed to maximize their funding as long as their spending is in line and is consistent with the intent of the proposal(s). The wording in the “funds approved” letter will need to be revised to reflect any changes. Marty and Mary Jane will meet, revise the letter, ensure it is consistent with STF policy and guidelines, and share it with Ron Henry for approval.

Mary Jane reported that a bill is about to be signed to allow tech fee funds to rollover as opposed to lapsing at the end of the fiscal year.

**Student On-Line Course Evaluation Proposal:** Marty said the proposed amendment to the Senate that “all students’ evaluations are submitted prior to finals” did not pass.

**Wireless Survey:** There were more than 800 respondents to this survey. Fifty percent regularly bring a laptop to campus. Even with this large number, all labs are full.

Meeting adjourned at 3:15 p.m. Next meeting is scheduled June 26, 1:30 p.m. in 718 General Classroom.