Present: Dan Benardot, Murray Brown, Mary Jane Casto, David Cheshier, Hector Fernandez, Martin Fraser, Steve Kaminshine, Susan Laury, Thomas Netzel, Yi Pan, Cherise Peters

Also Present: Carolyn Gard, Bill Paraska

Minutes: The September 25 minutes were approved as submitted.

Approval of Policies: The ISAT members were asked to review, prior to the October 16 meeting, an Executive Overview of policies incorporated into an umbrella policy. The Overview lists each policy with a short description, date of approval and changes. Tom Netzel applauded IS&T for tracking approvals and changes, as listed on each policy and in the Executive Overview. The following changes were suggested through today’s discussion:

- The Information Systems Ethics Policy’s description on the Executive Summary was changed to read: Appropriate and civil use of network resources... These descriptions be rewritten for uniformity.
- The sixth policy’s name was changed to: Minimum Information Security Environment Policy (to include “Information”).
- The description for the Sensitive Information Protection Policy should include “number” after credit card.

ISAT approved the policies and the overview with changes discussed. ISAT members thanked the subcommittee that worked on the “umbrella policy.”

Lower Usage and Decommissioning of the Cheetah Server: Cheetah was purchased and installed in 1999 as a central UNIX compute engine for research. Because of its age and slower capabilities, Cheetah is underutilized and is only used by one researcher as a compute engine, Bill Paraska reported. Its primary function appears to be file storage. A review of its CPU resources revealed only 15 percent of Cheetah’s resources was used in a two month period. The professor, graduate student, and other A&S users that currently use Cheetah plan to move to Hydra, an SGI Origin 3000 server owned by Department of Computer Science that is newer and faster than Cheetah. UCCS is working with remaining Cheetah users to move them to other servers, with a goal of discontinuing operation of Cheetah in three months. The annual cost of hardware maintenance, software maintenance and SAS license for Cheetah is $12,616.40.

Eventually, the Hydra server will age and A&S will also need to look at what it will do as its resources become filled to capacity. UCCS is willing to assist with the selection and provide operation of a centralized research environment if future research computing requirements are identified and consolidated.

Research and ISAT Committees and IS&T’s strategic thrust is to build-up research. Should a collaborative group of IS&T and Research be appointed to investigate a centralized research environment? Martin Fraser offered to discuss this with Don Reitzes, to see if he is interested in the collaboration and will get back with the committee.
Tech Fee Call for Proposal: The website for the 2005 Call for Proposal is up with due dates in eye-catching bold font. This version incorporates the changes discussed in the September ISAT Committee meeting and includes the corporate memory of the 2004 Tech Fee Committee developed by Martin Fraser. An email will be sent to the deans and vice presidents on October 17 announcing the call for proposals and a general broadcast will be sent later.

Emphases on the importance of the two stages and following the deadline dates should be included both in the call for proposal letter and the extracts.

Budget Priorities: As chair of the Senate ISAT Committee, Marty Fraser, who also is a member of the Budget Priorities Subcommittee (BPS), must forward a list of priorities to the BPS. He had distributed a paper that summarized five strategic goals for information technology: information accessibility, technology-enabled faculty, staff, and students, technology-enhanced education, business process effectiveness, and technology enhanced relationship management (from the university’s Information Technology strategic Plan (ITSP). Just prior to the meeting, Tom Netzel suggested only submitting two priorities at most, and perhaps incorporating two or three that were on the list into one. (Carolyn Gard suggested combining the Technology-Enabled Faculty, Staff, and Students with the Technology-Enhanced Education goal for IT.)

In response to Tom Netzel’s phone call, Martin Fraser redrafted and distributed a proposal for Information Accessibility and Technology-Enabled Faculty, Staff and Students.

Steve Kaminshine suggested actions resulting from IS&T’s administrative review in support of the chosen priorities would give weight to the proposed priorities. The following sentences will be added to the document in response to his suggestion: The ISAT Committee believes that these goals are important enough to appear as independent budget priorities. But if not, then these technology goals should be reflected in discussions of funding of IS&T action plans that have been and are being generated as a result of Administrative Support Unit Review.

The priorities submitted will be: 1) Information Accessibility and 2) the Technology-Enabled Faculty, Staff, and Students and Technology-Enhanced Education, along with written information to support the two priority proposals, which Mary Jane will provide to Marty.

Marty reported he is looking into the possibility of having ISAT Committee meetings on alternate dates.

Meeting adjourned at 3:55 p.m. The next ISAT Committee meeting is currently scheduled November 20, 1:30 p.m. in 718 General Classroom.