Committee: Senate Information Systems & Technology (ISAT)  
Date: Thursday, January 19, 2006  
Time: 1:30 – 3:00 PM  
Location: 718 General Classroom Building  
Committee Chair: Dr. Yi Pan  
Report: Carolyn Summerlin  

Present:  
J. L. Albert  
Tim Bartness  
Brant Barber, SGA  
Mary Jane Casto  
David Cheshire  
Missy Cody  
Susan Easterbrooks  
Doug Goans  
Carol Grantham  
Steve Harmon  
Chip Hill  
Yu Sheng Hsu  
Dominique Huff  
James Jones  
Jarrett King  
Susan Laury  
Yi Pan  
Larry Pankey  
Bill Paraska  
George Pullman  
Andrew Sumner  
Ellen Taylor  
Draga Vidakovic  
Eboni Walker  

Approval of Minutes: The minutes of the previous meeting were approved as amended.

SGA RESOLUTION: Dominique Huff, Executive Vice President of the Student Government Association (SGA), along with Brant Barber of the SGA, presented a resolution approved by the SGA for “Reserving Funds for Print Credits”. The resolution stated that the SGA is in favor of the Provost mandating that student print credits be funded annually as a recurring expense to be classified as an ongoing institutional student technology fee project. It also calls for a review every four years by the Mandatory Fee Committee to ensure that the service continues to be available to students. Dominique represented the SGA at the ISAT meeting to seek the committee’s support for the resolution.

Discussion brought out the fact that the Provost makes recommendations but does not mandate to the Student Technology Fee Committee. James pointed out that more and more students bring their own resources to campus, and that a review should be held more often than every four years. Andrew noted that the Resolution calls for the Provost to do something that he has no authority to do. He would prefer that print credits not be funded by student technology fees. JL also commented that the Provost’s commitment to reinstatement of the student printing subsidy is contingent on the Board of Regent’s approval of the tech fee increase.

Suggestions were made to Dominique that the Resolution be rewritten to state either that the Provost requests (rather than mandates) or to state that the Provost mandates, but do not specify funding source. David expressed concern that the ISAT committee should dictate to the SGA about the wording of their Resolution. The document puts the SGA’s opinion and interests on record and makes a good case for their concerns. He doesn’t see that it’s necessary—or even desirable—to rewrite the document. The ISAT committee previously voted (October, 2005) in favor of a printing subsidy for students, but as a whole, do not agree with the wording of the Resolution.

Motion made: “The Senate Information Technology Committee recommends to the Student Technology Sub-Committee that the student printing subsidy be reinstated at the highest level previously funded.” Motion seconded, question called, motion approved.

Brant asked if there will be historical documentation of this action. Mary Jane said it will be documented in the meeting minutes.

EMAIL POLICY: The Email System Acceptable Use and Security Policy was approved by the ISAT Committee on May 20, 2004, and by the Administrative Council on August 4, 2004. The policy was written in response to an internal audit of email systems on campus. The auditors reviewed the policy and recommended changes to the wording that do not change content. The committee approved the wording changes.
WEB ACCESSIBILITY POLICY SUB-COMMITTEE (WAPS): David reported that the work has been stalled due to extenuating circumstance, mainly logistical. He plans to meet with people from Georgia Tech, but they are not available until February. David’s Doctoral Assistant is interested in this project and is pulling together a packet of information that will be helpful. David will schedule a meeting with the WAPS committee and expects to have a report at the next ISAT meeting on February 16.

STUDENT TECHNOLOGY FEE SUB-COMMITTEE: Dr. Pan reviewed the composition required for the Student Technology Fee Sub-Committee and called for volunteers to serve as Staff Senator and 11 faculty members. Dr. Dr. Pan will submit these names to Provost Henry for approval. The thirteen STF Sub-Committee members selected from the ISAT Committee are:

Dr. Yi Pan, STF Sub-Committee Chair

Jarrett King, Staff Senator

Arts and Sciences (4)
David Cheshire, Communication Department
Nancy Floyd, School of Art & Design
George Pullman, English Department
Raj Sunderraman, Computer Science

Robinson College of Business (2)
Andrew Sumner, Health Administration Institute
Duane Truex, Computer Information Systems

College of Education (1)
Stephen Harmon, Middle-Secondary Education

College of Health and Human Sciences (1)
Missy Cody, Division of Nutrition (Note: Carol Grantham would attend in Missy’s absence.)

College of Law (1)
Ellen Taylor, Associate Professor of Law

Andrew Young School of Policy Studies (1)
Susan Laury, Department of Economics, Environmental Policy Program

University Library (1)
Doug Goans, Web Development Librarian

Dr. Pan will contact Provost Henry for the names of students who will serve on the STFS. Of the 13 student members, the Student Government Association will appoint 4 members and 9 will be recommended by the deans of the colleges, and approved by the Student Government Association, as follows:

3 Arts and Sciences
2 Robinson College of Business
1 Education
1 Health and Human Sciences
1 Law
1 Andrew Young School of Policy Studies
The Colleges and SGA student representatives should be selected in time to be invited to the organizational meeting of the FY2007 STFS which will be held in February. Eboni Walker will schedule that meeting and the subsequent two proposal review meetings. If a committee member is unable to attend a meeting, the proposals pertinent to their department will be delayed until they are present, if possible.

There are one hundred Stage 1 Proposals which do not include cost estimates. Projection for FY 07 funds depends on the Board of Regents’ approval of the proposed fee increase. All mandatory fees will be approved by the Board of Regents at its meeting in April to become effective the following fall semester. Susan suggested that the STFS discuss funding at the organizational meeting after more is learned about deadlines.

**REMOTE ACCESS POLICY:** James said that the ITSSS was consulted about tightening security in compliance with the Remote Access Policy because of concerns that iCommand will soon install over a thousand PCAnywhere clients across campus. There have already been attacks against PCAnywhere and the liability is growing. The ITSSS unanimously endorsed blocking PCAnywhere remote access except through the VPN control. Installing the secure access will help mitigate security risks with PCAnywhere. The ITSSS will institute the blocks within the next few weeks and users will be notified of this via email. In addition, the ITSSS will propose to block Windows Remote Desktop and GoToMyPc at a later date to ensure that access is acquired only via VPN. If necessary, this restriction could be bypassed with a pass list, but only for those specific cases where it would not work.

Andrew asked what the procedures are to access PCAnywhere off-campus. James said the Cisco VPN (Cisco’s IPSec client software) is easy to download and install. The Cisco VPN can be used as a proxy server to give you easy off-campus access as though you are on campus. For secure access, install the Cisco IPSEC VPN client, then authenticate by entering your userid and password.

Bill commented that it cannot be dictated what students have on their machines at present but eventually the University will be able to mandate that students who connect to the network pass a security risk assessment. He said that the VPN offered is configured to GSU only. Another VPN connection is available with MicroSoft Windows but it is extremely difficult to configure and not robust. Bill advised that connection should be through DSL or better, not dial-up.

**HIPAA SANCTION POLICY:** James presented a draft of the policy to the committee. The Health Insurance Portability and Accountability Act (HIPAA) Privacy Rule is a federal rule designed to protect the medical records of an individual and addresses the security and privacy of health data. James asked that the ISAT committee review the document and send any comments to him at jam@gsu.edu. Further discussion will ensue at the ISAT meeting on February 16.

**FEBRUARY AGENDA ITEMS:**

- WAPS Report .................. David
- HIPPA Sanction Policy.......... James

With no further business, meeting was adjourned at 2:45 PM.

Respectfully submitted, January 20, 2006
Carolyn Summerlin