Senate Information Systems & Technology (ISAT)
Thursday, November 15, 2007
1:30 PM
718 General Classroom Building

Minutes

In Attendance:
J.L. Albert  James Jones  Bill Nelson  Nancy Schafer
Dan Benardot  Randall Kent  Karen Oates  Raj Sunderraman
Brendan Calandra  Guy Leach  Bill Paraska  Elizabeth Throop
Mary Jane Casto  Steve Manson  Kathy Pourmehr  Upkar Varshney
Yu-Sheng Hsu  Philip Mitchem  George Pullman  Eboni Walker

CALLED TO ORDER

APPROVAL OF MINUTES

Motion was made and seconded to approve the minutes of October 18, 2007, as presented.

REPORT FROM THE HIGH PERFORMANCE COMMITTEE

Bill Nelson reported on the actions of the High Performance Computing Committee. The High Performance Computing Committee wants to review the policy on the use of the high-performance computing facility, which is beginning to grow at GSU. One of the first challenges of the Committee is to develop methods for managing time allocation of the facility. The High Performance Committee approved a policy last week that stated that “current users would be allocated 1,000 hours per month”. Out of the 43 high-performance computing users, this new policy would affect 5 users.

The High Performance Computing Committee also considered how to make best use of funds allocated for upgrading the systems. Two main considerations were: 1) to invest in more processing power; or 2) acquire more memory. Bill Nelson stated that processing power has two restraints: requires more space and cooling. The Committee elected/recommended increasing the memory of one of the 16-processing unit to the maximum amount of 268 Gigabytes. There were questions for Bill Nelson. Discussions ensured.

ADMINISTRATIVE COUNCIL’S ACTION

JL Albert reported that the Administration Council approved the Information Protection and Access Policy Information Access Policy last week.
POLICY APPROVALS

James Jones distributed copies of the following policies for approval:

Institutional Email System Administration and Usage Policy

James suggested an exception to the standard email storage capacity of 300 Megabytes per user. He suggested increasing storage to 500 Megabytes for department heads and reducing student email accounts to 100 Megabytes. Discussion ensued as members discussed identifying users who need 500 Megabytes, grandfathering statement in policy, increasing memory, cost of increasing memory, g-mail, cost of back-up, space in the data center, external archiving services.

Action: Committee agreed to modify the storage usage for students to 300 Mb and 500 Mb for faculty and imposing the grandfathering rule. The decision on external store will be deferred until discussion with Legal. To expedite this matter, the Committee will approve policy via email, once all information is gathered and verified.

NOTE: It was discovered, after the meeting, that hundreds of accounts (see tables below) are over the recommended quota, making it infeasible to grandfather. More discussion is needed.

<table>
<thead>
<tr>
<th>Consumed Space in Gbytes</th>
<th>Number of Accounts by Consumed Space</th>
</tr>
</thead>
<tbody>
<tr>
<td>300 MB or less</td>
<td>436 GB</td>
</tr>
<tr>
<td>300 to 500 MB</td>
<td>280 GB</td>
</tr>
<tr>
<td>More than 500 MB</td>
<td>464 GB</td>
</tr>
<tr>
<td>Total</td>
<td>1,180 GB</td>
</tr>
<tr>
<td></td>
<td>300 MB or less</td>
</tr>
<tr>
<td></td>
<td>300 to 500 MB</td>
</tr>
<tr>
<td></td>
<td>More than 500 MB</td>
</tr>
<tr>
<td></td>
<td>Total</td>
</tr>
</tbody>
</table>

Institutional Network File Storage and Usage

James presented and discussed the changes listed in the policy. The policy is implementing 1 GB allocation for each FTE of the total listed in the General Fund – Unrestricted portion of the University budget. James proposed 1 GB for both FT and PT instructors. A lengthy discussion ensued.

Motion: A motion was made and seconded to approve the Institutional Network File Storage and Usage Policy as presented. The motion passed unanimously.

NEW BUSINESS

No new business was reported.
MEETING DATES AND TIMES

The next meeting will be Thursday, December 20, 2007.

ADJOURNMENT

There being no further business, the meeting adjourned at 2:20 PM.

Respectfully submitted, Joyce Carroll