Senate Information Systems & Technology (ISAT)
Organizational Meeting for 2007-2008
Thursday, April 26, 2007
1:30 – 2:30 PM
Aderhold Room 223

Minutes

In Attendance:

Brendan Calandra  Shiferaw Gurmu  George Pullman  Eboni Walker
Mary Jane Casto  Chip Hill  Nancy Schafer
David Cheshier  James Jones  Raj Sunderraman
Nancy Floyd  Karen Oates  Elizabeth Throop

CALLED TO ORDER

NOMINATION AND ELECTION OF 2007-2008 CHAIR

Chairman George Pullman asked for nominations to select a new Chairman for Fiscal Year 2007-2008. Committee members nominated Dr. George Pullman. With no further nominations or discussions, the Committee re-elected Dr. George Pullman as Chairman.

PROJECTS AND ISSUES FOR FISCAL YEAR 2007-2008

Dr. Pullman asked the Committee members for recommendations on subjects or issues ISAT needed to address for Fiscal Year 2008. After discussions, the Chairman approved the following items to be reviewed by the Committee:

Student Technology Fees Funding Protocol

Nancy Floyd voiced concerns to the Committee on how Technology Fee proposals are submitted and reviewed. There appears to be no consistency, as the procedures are changing from year to year. The question was asked if a sub-committee can be formed to review, address and handle this process. Discussion ensued about revisiting the technology fee documents to identify acceptable and non-acceptable requests and to redefine what the Committee is allowed to purchase with Student Tech Fee funds. Discussion ensued.

The Chairman appointed Nancy Floyd, Elizabeth Throop, Brendan Calandra and Eboni Walker to serve on the sub-committee to research the documents on the entire process for submitting requests for Technology Fee funds. This sub-committee will present findings and make recommendations at the next meeting, if possible.
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Technology Fee Funding for Student Laptops

A subcommittee will be formed to look at the advantages and disadvantages of a student laptop program at GSU. Dr. Pullman would like to have representation from FACP, P&D, CFC, IS&T, and UETS to serve on this committee. The student laptop program could reduce the amount of Technology Fee funds required to maintain lab based computers. A lengthy discussion ensued.

Information Protection Policy

James Jones distributed a copy of the Information Protection Policy. James would like ISAT to review and approve the Information Protection Policy at the next meeting. He stated that the Information Protection Policy has been approved by ITSSS.

Institutional Repository Plans

Dr. Pullman would like to invite Guy Leach, or someone designated by Guy, to inform the Committee about the Library’s Institutional Repository plans.

Non-Computer Equipment Requests

Nancy Floyd wanted to know where faculty could apply for funds needed for non-computer equipment that are essential for curriculum. She wanted to know if ISAT could consider such requests. After discussion, Dr. Pullman stated that ISAT could not consider such requests. However, he stated that Dr. Robin Morris could possibly be a good source to address this issue. Dr. Pullman also mentioned the Improvement Instruction Grant as another source.

Classrooms and Facilities

Dr. Pullman stated that he would like to develop a strategic plan for classrooms in conjunction with Classrooms and Facilities. He also would like FACP to meet with this Committee to discuss the master plan.

DATA Stewardship

Dr. Pullman would like to follow-up and check the status on the DATA stewardship policy and the ADA policy, after the Administrative Council’s next meeting. He also requested an update on the HIPAA policy. The Chairman asked Raj Sunderraman to update the Committee on the HIPAA policy.

WebCT

The Chairman stated that he would like to get the results from the survey, conducted by UETS, assessing WebCT. Karen Oates, Director of UETS, announced that Blackboard mandated the
name WebCT no longer be used. GSU is going with a general descriptive name that could be used no matter what future name the vendor should go with (example “U-Learn”). This way GSU will never have to change the name again.

MEETING DATES AND TIMES

The Chairman confirmed that ISAT will meet every third Thursday of the month @ 1:30 PM in 718 General Classroom Building. The next meeting is May 17th.

Meeting adjourned at 3:00 PM.

Respectfully submitted,
Joyce Carroll