Senate Information Systems & Technology (ISAT)
Thursday, August 16, 2007
1:30 PM
718 General Classroom Building

Minutes

In Attendance:

<table>
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<tr>
<td>J.L. Albert</td>
<td>Nancy Floyd</td>
<td>Guy Leach</td>
<td>Kathy Pourmehr</td>
<td>Tim Woltering</td>
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<td>Brendan Calandra</td>
<td>Shiferaw Gurmu</td>
<td>Steve Manson</td>
<td>George Pullman</td>
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<td>Mary Jane Casto</td>
<td>Chip Hill</td>
<td>Karen Oates</td>
<td>Nancy Schafer</td>
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<td>Keith Campbell</td>
<td>James Jones</td>
<td>Bill Paraska</td>
<td>Elizabeth Throop</td>
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CALLED TO ORDER

APPROVAL OF MINUTES

Motion was made and second to approve the minutes as presented.

LUMINIS UPDATE (PAWS)

Tim Woltering, project leader for Luminis, gave a brief overview of the new web portal system, known as PAWS. PAWS will provide opportunities for increased communication with students and faculty. It will also allow easy access to online services and connection to GSU. Luminis will have tools that will target announcements with channels to send out to the university population.

Tim reported that Luminis will go-live in the Spring of 2008 in various stages. It will roll-out to faculty and staff first. Luminis will also access GoSolar and reduce multiple log-on IDs.
 Eventually, Luminis will also be used as a recruiting tool. The main point, Tim stressed, is that this project will evolve over time.

Tim offered to come back to the Committee and give a demonstration of Luminis. He asked Committee members for any questions or concerns. Discussion ensued.

GROUPWISE AND NOVELL STORAGE POLICIES

Bill Paraska, Director of Technology Infrastructure, gave the Committee a background history of the two policies presented. Two years ago, IS&T brought to ISAT’s attention that the University was running out of space for the email system. To fix this problem, IS&T could provide more resources, hardware, disk spaces, etc. to accommodate the growing amount of emails being stored on system servers. However this solution is very costly.

GROUPWISE AND NOVELL STORAGE POLICIES (continued . . .)
Another alternative IS&T looked into, was to limit the amount of space that each person had on email system. They would also develop policies or standards on how long you could keep information on the email system, how big it could be, where it could be stored, etc. However, this proved not to be fair for everyone and enforceable.

IS&T went back and developed two policies last year that has reviewed by the Dean’s Council and ITSG, but not the Administrative Council. IS&T was asked to refine the standards, listing the details on how these policies would be implemented. After which the policies would go back through the entire Committee approval process. IS&T would also get feedback from the colleges and departments to determine the impact these policies would have on them.

The intent, of the policies, is as stated:

_Institutional Email system Administration and Usage Policy_ - Implement consistent and sustainable storage capacity and administration process for the email system supporting members of the GSU faculty and staff. Manage and limit the size of growth of the email system.

_Institutional Network File Server Storage and Usage Policy_ - Implement sustainable capacity and consistent processes for managing a centralized network file storage capability.

Steve Manson made comments and posed questions concerning the size per user and storing emails on hard drives. Nancy Schafer inquired about GroupWise training to help educate the University. A lengthy discussion ensued concerning e-storage, accessibility, archiving, storage amount, computer compatibility, price of mass storage, and Google.

Bill proposed that the ISAT Committee charge the ITSSS with reviewing the polices and working with IS&T to provide feedback. ITSSS would then send the policies back to ISAT for approval. Once ISAT approves, the policies will be presented to the Dean and Administrative Councils. Chairman concurred with ITSSS working with IS&T to refine the standards of the two policies.

**INFORMATION PROTECTION AND ACCESS POLICY**

James Jones distributed a draft copy of the Information Protection and Access Policy and asked that the Committee review it. He noted that the policy referenced the Board of Regents data categories. He asked that this policy be put on the agenda for the next meeting.

**ACCESSIBILITY POLICY**

George Pullman reported that the Accessibility Policy was approved by the Administrative Council. He thanked Mary Jane Casto and David Cheshier for their efforts in getting this policy approved.
NEW BUSINESS

New Telephone System

Steve Manson asked if the Committee knew how much money the new telephone system will save the University. J.L. Albert responded by stating that the new telephone system does not reduce colleges’ and departments’ individual telephone bill, except possibly on long distance rates. However, IS&T will no longer have to draw $1.6 million from the General Fund to support the network; thus leaving those monies available for other uses. Discussion followed.

Student Technology Fees

Mary Jane Casto reminded the Committee that Tech Fees should be first on the agenda, as call for proposals should go out late October or early November. George Pullman asked Mary Jane Casto to distribute the documents for discussion prior to meeting. The Student Technology Fees Sub-Committee will meet next week per Nancy Schafer. They will review current procedures and inform the Committee changes are needed before proposals are reviewed. Mary Jane also stated that the Committee must reference the Web Accessibility Policy in the documents to address proposals that deal with web activity. Discussion followed.

MEETING DATES AND TIMES

The next meeting will be Thursday, September 20, 2007.

ADJOURNMENT

There being no further business, the meeting adjourned at 2:10 PM

Respectfully submitted,

Joyce Carroll