Senate Information Systems & Technology (ISAT)  
Thursday, January 17, 2008  
1:30 PM  
718 General Classroom Building  

Minutes

In Attendance:

J.L. Albert    Shiferaw Gurmu    Karen Oates    George Pullman    Eboni Walker
Brendan Calandra    Yu-Sheng Hsu    Yi Pan    Bala Ramesh
Mary Jane Casto    James Jones    Bill Paraska    Nancy Schafer
David Cheshier    Guy Leach    Cherise Peters    Audrey Shilnikov
Easterbrooks, Susan    Philip Mitchem    Kathy Pourmehr    Elizabeth Throop

CALLED TO ORDER

APPROVAL OF MINUTES

Motion was made and seconded to approve the minutes of November 15, 2007, as presented.

FY 2009 STUDENT TECH FEE SUBCOMMITTEE

Chairman George Pullman asked for volunteers and nominations to serve on the FY 2009 Student Tech Fee Subcommittee. After discussion and deliberation, the members selected were as follows:

**Arts and Sciences**
- David Cheshire
- George Pullman
- Andrey Shilnikov
- Raj Saunderraman

**College of Law**
- Ellen Taylor

**Robinson College of Business**
- Bala Ramesh

**University Library**
- LaLoria Konata (replaced Guy Leach)

**College of Health and Human Sciences**
- Dan Benardot

**Staff Senator**
- Phillip Mitchem

**College of Education**
- Brendan Calandra
Chairman Pullman stated that he will forward the names from the Student Government Association (SGA), which will have 4 representatives on the Sub-committee.

The first meeting will take place on February 14, 2008 from 1:30-3:30 PM. The meeting will be held in 718 GCB, pending verification.

**STUDENT TECHNOLOGY FEE AWARD EXTENSION REQUEST**

Eboni Walker distributed a memo from the College of Law requesting an extension to spend tech fee funds after the December 31, 2007 deadline. The request was for Student Tech Fee Award 2.6.1 - Classroom Recording, Reproduction and Delivery Technology.

James Jones explained that the College of Law has been unable to schedule audio-visual contractors to evaluate and quote the actual costs of mounting three cameras. All other funds for this award were encumbered before the December 31, 2007 deadline. However, the contractors could not visit the College until January 2008. By definition, mounting/installing would be considered construction, which is eligible for an extension under the bylaws. Discussion ensued.

**Motion:** A motion was made and seconded to extend the deadline only on the construction portion of the Student Tech Fee 2.6.1 Award. The motion passed unanimously.

**INSTITUTIONAL EMAIL SYSTEM ADMINISTRATION AND USAGE POLICY**

Bill Paraska gave a quick summary on the issues regarding the email and usage policy. He stated that grandfathering the quota for email users could not be implemented because of the number of users already over the 300 MB quota. Mary Jane Casto referred everyone to the charts in the minutes, which listed the number of accounts by consumed space. A lengthy discussion ensued.

Bill Paraska proposed a solution that might help with the quota requirements. He will research the possibility of using an off-site (web based) archiving service. This would allow email users to access all their emails in archives while away from campus. Currently, email users can only access archived emails via their computers on campus. The Committee members concurred and asked Bill to report back with additional information.

Another suggestion was to form a subcommittee to address this policy. It was recommended that email users, not all members of ISAT, would serve on this committee. Members should be from colleges and administration; vice presidents and associate deans. ISAT will ask VPs for their recommendations on who should serve on the subcommittee; thus, giving them a buy-in, ownership concept.

Cherise Peters and Phillip Mitchem agreed to serve on the email usage policy subcommittee.
NEW BUSINESS

No new business was reported.

MEETING DATES AND TIMES

ISAT will not meet on February 21, 2008, in lieu of the Student Tech Fee Subcommittee meeting on February 14, 2008.

ADJOURNMENT

There being no further business, the meeting adjourned at 2:30 PM.

Respectfully submitted, Joyce Carroll