Senate Information Systems & Technology (ISAT)
Thursday, January 15, 2009
1:30 PM
718 General Classroom Building

Minutes

In Attendance:

J.L. Albert          Tammy Clark          George Pullman          Ellen Taylor
Randall Albert      Nancy Floyd          Mike Raderstorf          Irene Weber
Brendan Calandra    Shiferaw Gurmu      Mike Russell               
Mary Jane Casto     Chip Hill            Mary Shoffner             
David Cheshier      LaLoria Konata      Raj Sunderraman             

CALLED TO ORDER

APPROVAL OF MINUTES

Motion was made and seconded to approve the minutes of September 18, 2008, as presented.

FY 2010 STUDENT TECH FEE SUBCOMMITTEE

Chairman George Pullman began the nomination process for members to serve on the FY 2009 Student Tech Fee Subcommittee. Dr. Pullman noted the individuals who served on the Subcommittee last year and asked if anyone wanted to serve again. After discussion and deliberation, the following members were elected to serve on the Student Tech Subcommittee:

**Arts and Sciences**
- David Cheshier
- Nancy Floyd
- George Pullman (Chair)
- Raj Sunderraman
- Irene Walker

**College of Education**
- Brendan Calandra

**College of Law**
- Ellen Taylor

**Andrew Young School of Policy Studies**
- Shif Gurmu

**Robinson College of Business**
- Bala Ramesh
- William Robinson

**University Library**
- LaLoria Konata

**College of Health and Human Sciences**
- Dan Benardot

**Staff Senator**
- Randall Alberts
FY 2010 STUDENT TECH FEE SUBCOMMITTEE (Continued . . .)

Chairman Pullman will request the names of student representatives from the Provost and then forward them to the Tech Fee sub-committee. Students are allowed four (4) representatives on the Tech Fee sub-committee. Dr. Pullman, also, requested a projected tech fee allocation for FY2010 from Chip Hill.

The first Student Tech Fee meeting will take place on February 26, 2009 at 1:30 in 718 GCB.

ITSSS AD HC COMMITTEE CHAIR APPOINTMENT

Dr. Pullman appointed Mr. Randy Jones to serve as Chairman of ITSSS.

ITSSS WORK ON VIDEO STANDARDS FOR CLASSROOM CAPTURE AND VIDEO CONFERENCING

Mr. JL Albert explained the need for University standards and guidelines in regards to video conferencing in the classrooms. IS&T has been receiving various requests for different types of video recording, including video conference, video capture, video surveillance, and video feeds. He asked ITSSS to take charge of the responsibility of creating campus standards and guidelines for video. He would also get staff involved from IS&T, if needed, to address security, impact on infrastructure and strategic direction. Discussion ensued as questions were posed.

INFORMATION SYSTEM MANAGEMENT SYSTEM POLICY (ISMS)

Mr. Randy Jones explained and defined the ISMS policy to Committee members. The objective of the ISMS policy is to ensure that the University stay in compliance with ISO 27001 Certification. ISAT has to approve this policy before it can go to the Administrative Council. Mr. Jones explained this policy only effects Disbursements and IS&T. It is the standards for best business practices. Discussion ensued.

Motion: A motion was made and seconded to approve the Information System Management System Policy. The motion passed unanimously.

WEAK WIRELESS ACCESS IN CLASSROOMS

Ms. Nancy Floyd wanted to discuss the lack of or inconsistency of wireless internet access in some of the classrooms, specifically those in Aderhold. The connections appear to be spotty and weak in certain areas of a classroom. Discussion ensued. JL Albert asked that all problems be reported to the Help Desk. IS&T will assess and correct problems as needed. Committee members concurred with this solution.
MEETING DATES AND TIMES

The next meeting will be Thursday, April 16, 2009.

ADJOURNMENT

There being no further business, the meeting adjourned at 2:15 PM.

Respectfully submitted,

Joyce Carroll