Minutes

In Attendance:

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<tr>
<td>J.L. Albert</td>
<td>Kathryn Grant</td>
<td>Mike Russell</td>
<td>Eboni Walker</td>
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<td>Randall Alberts</td>
<td>Chip Hill</td>
<td>Ellen Taylor</td>
<td>Michael Weeks</td>
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<td>Julian Allen</td>
<td>Kaveh Manizad</td>
<td>Elizabeth Throop</td>
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<td>Joel Glogowski</td>
<td>George Pullman</td>
<td>Irene Weber</td>
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CALLED TO ORDER

APPROVAL OF MINUTES

Motion was made and seconded to approve the minutes of August 20, 2009, as presented.

TECH FEE 2011 PREMINARY DISCUSSION

Eboni Walker distributed instructions on how to enter Stage 1 and Stage 2 proposals using the on-line application. Eboni also demonstrated the on-line application. She showed committee members how to log-on and input an actual proposal. She went through both Stages 1 and 2, while taking questions and suggestions from committee members. The following suggestions were made concerning the on-line process:

- Leave proposal system open to edit until the Stage 1 deadline.
- Add the save feature on the Stage 1 form.
- Add language asking if the proposal needs funding expenditures and how will the proposal continue to operation in the future.
- Questions added:
  - How do you plan to continue to operate this system?
  - Question added: Will your proposal require continued maintenance?
  - Question added: Will there be any training provided on how to use the equipment to the general population?
- Add “Linux” or “Other” open source equipment options to the form.
- Make sure text formatting is not skewed/distorted when copied and pasted from another document.

Eboni explained that she would take all suggestions into consideration. She further explained that some suggestions or ideals may not work in a particular environment.
There was a lengthy discussion concerning how Deans ranked proposals versus how the Tech Fee Subcommittee ranked proposals. A suggestion was made to invite proponents to the tech fee meetings to explain their proposal. Another suggestion made was that students should be encouraged to attend also, because of low student representation.

Dr. Pullman asked Eboni if she could provide a report of the rankings over 2 to 3 years. The report should list the percentage of Group 1 per college and percentage of Group 1 ranked number 1. Also, he would like to see the percentage of proposals ranked as Group 1 by colleges. A lengthy discussion ensued.

OTHER

JL Albert announced that the Board of Regents has hired a new CIO, Col. Curt Carver. He starts November 1, 2009.

ADJOURNMENT

There being no further business, the meeting adjourned at 2:30 PM.

Respectfully submitted,

Joyce Carroll