Present: Murray Brown, Charlene Hurt, Philo Hutcheson (outgoing chair), Ralph LaRossa, Charles Marvin, Mona Matthews (incoming chair), Dave Pavesic, Neven Valev, Michael Vaughn.

Approval of Minutes
February 5, 2002 minutes were approved.

Selection of Chair – Academic Year 2002/2003
P. Hutcheson opened the floor for nominations. Mona Matthews was the only nominee. It was moved and seconded to close the floor for nominations. Mona Matthews was unanimously elected Chair, Senate Library Advisory Committee for the 2002/2003 academic year.

Serials Review Process
C. Hurt reported the serials review project was going well. Good cooperation from faculty helped, as did the fact that budget projections aren’t as bleat as first anticipated. The Library, in consultation with the Provost and Deans, made a political decision to cut the book budget more next fiscal year rather than making a more drastic cut in subscriptions. This is in expectation of better budges beginning in 2003-2004. In the past, Library salary savings were used to supplement the book budget and will be used again next fiscal year. The decision to cut back on book purchases is based in part on the great difficulty in cutting serials and then having to reinstate them after a year. Also, scholarly publishers increasingly provide print on demand for out of print monographs; which is much less likely with serials. Physics/Chemistry made a substantial contribution to the serials review project, recommending a one title cut of $57,000.

General Budget Discussion
P. Hutcheson thinks there will be budget cuts next fiscal year and fighting for the Library’s budget is a worthwhile cause. C. Hurt stated the Library works under the premise that book budget cuts will not continue beyond the coming year. This fiscal year approximately $100, 000 of salary savings will be allocated to the book budget

D. Pavesic asked for clarification. C. Hurt explained salary savings were gained due to the system-wide “hiring slow down,” where each request to fill a position was went through an extensive approval process which delayed the filling of positions The Library accrues salary savings whenever there’s a vacancy, especially Librarian positions, since these are more difficult to fill. Student technology fees have also covered some purchases of electronic subscriptions. Students recognize the need and have shown their support, but expressed the wish to see those cost built into future library budgets.

C. Hurt also explained that until last year, the Library was categorized as an administrative unit versus an academic unit; therefore, its budget cuts were higher. FacP made a decision last year to change the Library to an academic unit for budget purposes. M. Matthews asked whether or not this change had to be voted on each year by FacP. It’s not clear if this is necessary. D. Pavesic suggested that the credit hour philosophy be translated to the Library. M. Matthews added that a proactive approach to increase the faculty knowledge in this area would help in gaining more support from faculty.

Meeting adjourned 11:51 am.

Carmen Newton
Library Human Resources Officer
Recorder