Senate Library Advisory Committee Meeting
Monday, November 12, 2007 10:00 a.m. – 11:00 a.m.
Library South 7th Fl., Conference Room

Present
Deron Boyles, Stephen B. Dobranski, Robin Y. Huff, Charlene Hurt, Nancy Johnson, Janaia Moore (Recorder), Bill Prigge, Katherine Willoughby.

Review of Minutes
The minutes from the October 8, 2007 meeting were approved.

Report from the Dean of Libraries, Charlene Hurt

Saxby’s Coffee Shop
Unofficially we have been told that there is a lease for the new coffee shop. Mark Lawson of Legal Affairs is handling this, rather than Charlene Hurt. The Library is in the process of building the bathrooms for Saxby’s, but there is still no definite open date. Saxby’s plans to have a presence at the Library’s Grand Opening, bringing coupons for a free cup of coffee, mugs, thermoses, and one coupon good for a year’s worth of free coffee will be given out.

Budget
There is no new information to report on the budget. The Library did acquire the 19th century American Newspapers and the Early English Books Online. The Provost did commit the money for the continuing expenses of these items.

Research Award
We have established an undergraduate research award. There will be a panel of librarians and faculty appointed to judge the competition as part of the Undergraduate Research Day. This award was the idea of the Library’s two Associate University Librarians. A cash reward will be given for research done using Library resources. Additional information will be announced in the near future.

Library Hours
The Library is now open until midnight Monday-Thursday. Friday until 6 p.m., and Sundays from 10 a.m.-10 p.m. The Library still continues to be packed with users. With two entrance turn stiles down, it is still not possible to get more accurate data on the number of users in the Library.

Furniture Moving
Students have been moving various pieces of Library furniture (sofas, marble tables, etc.) that has caused some breaking of tables. This poses a problem because the tables can cause injury. Any suggestions on how to get the students to stop moving the furniture are greatly appreciated. A student has been hired to return furniture to its original place and to clean it.

Children’s Collection
On the end panels of the book shelves, pictures of children from the GSU Child Development Center have been added. Please stop by and take a look.

Windows
The film on the windows has been redone in Library South.
Book Shelving
The move of the collection in storage will be completed during the Winter break. The movers being hired will be moving the books back to where they were. The current storage is in Alumni Hall.

Library Grand Opening
The Library Grand Opening event will be held on Thursday, November 15, 2007 at 11 a.m. on Library North -2nd floor. A preview “sneak peek” reception will be held for faculty on Wednesday, November 14, 2007, 4 - 6p.m. on the 3rd Floor Link between Library North and South.

Library Institutional Repository Subcommittee, Deron Boyles
- The committee has been renamed as the Digital Archives Subcommittee.
- Two members of the subcommittee, Carol Hansen and Deron Boyles will be testing the Digital Archives process out to see what is involved and how it works. Your vita and information can be sent to Sara Fuchs, and the intention is to have as many faculty, students, and staff provide information to put into the Digital Archives.
- Tammy Sugarman is chairing the Digital Archives Subcommittee.

Future Meetings
Will be held on the second Monday of each month from 10:30 a.m.-11:30 a.m. in the Library South -7th floor conference room.

Other Business
Dean of Libraries announcement has been put out. The goal is to have a dean in place by July 1, 2008. The Provost plans to bring no more than four people to campus for interviews, and the deadline for submission of materials is February 1, 2008.
For the next meeting, Charlene Hurt or Tammy Sugarman will bring usability numbers so that the committee can see what kind of data is being collected, and who and how many people are using our databases, reserves, etc. The circulation numbers are in the annual report.

Meeting was adjourned at 10:35 a.m.
The next meeting is scheduled for January 14, 2007.