The meeting was called to order by the Provost at 1:30 pm.

**Voting Members Present:** Pam Barr, Ron Colarusso, Douglass Covey, Sandra Garber, Ron Henry, Phillip Mitchem, Jerry Rackliffe, P. C. Tai

**Non-voting Members Present:** Beth Jones, Mark Lawson, Edgar Torbert, Ramesh Vakamudi, Paul Underwood

**Members Absent:** Tim Crimmins, Hugh Hudson

**Non-voting Members Absent:** Harvey Shumpert

**Visitors Present:** Lauren Adamson, John Brown, Bill Prigge, Fred Mote, Walter Koch, Stephanie Young, Regina Anderson

**Action Items**

- Approval of minutes from January 18, 2007 meeting
  
  *A motion was made and carried to accept the January 18, 2007 meeting minutes.*

- Approval of Kell Hall Fume Hood Repairs

  Ramesh Vakamudi distributed information that sixteen fume hoods in the research laboratories located on the 5th and 6th floors of Kell Hall did not pass the annual inspection and are to be repaired. The committee was informed that these fume hoods are used to support a total research grant funding of about $1.2 million. The estimated cost to repair the sixteen fume hoods is $320,000.

  *A motion was made and carried to approve the funding as it becomes available to repair the equipment based on a prioritized list.*

**Information Items**

- Potential Acquisition of Citizens Trust Building

  Ramesh Vakamudi informed the committee that the university is reviewing the possibility of acquiring the Citizens Trust Building located at 75 Piedmont Avenue and across the new University Commons. The twelve floor structure has about 180,000 GSF of space
with an attached parking deck of over 400 parking spaces. About one-half of the space is currently leased.

Ramesh presented two space planning concepts for the use of building if it is acquired. One is to relocate all the facilities management offices from 11th and 12th floors of Commerce building to Citizens Trust building and move all the IS&T offices located on the 4th and 5th floors of Classroom South building to Commerce building. The objective is to provide more classroom space in the Classroom South building which is located in the central campus area. If this planning scenario is not feasible due space, financial and schedule constraints, the second option could be to relocate the IS&T offices from Classroom South to Citizens Trust building.

Ron Henry indicated that providing more classroom space in Classroom South building is a priority and added that some Housing offices from Student Center and Counseling Center could be considered for relocation to Citizens Trust building.

- Humanities Building – Potential Sequence of Departmental Moves
  Ramesh presented the Humanities building preliminary program dated March 2006 listing all the academic and administrative units. He indicated that per current plan this building is to be located at the intersection of Courtland Street and Gilmer Street by demolishing Sparks Hall. Most of the Sparks Hall occupants are to be temporarily relocated to Kell Hall as it becomes vacant with the construction of University Science Park project.
  Lauren Adamson added that there are changes to the original list of original Humanities academic units and should be updated. Sandra Garber inquired about the completion date of the University Science Park project which is currently projected to be around spring/summer 2010.

- Review of FY 08 Moves and Renovations Budget
  Ron Henry pointed out that while there are number of projects on the funding request list the availability of funds during FY 08 will be tight.

There being no further business the meeting was adjourned by the Provost at 2:10 P.M.