October 28, 2010 – 1:30 P.M

The meeting was called to order by Jerry Rackliffe at 1:30 p.m.

Voting Members Present: Lauren Adamson, Pam Barr, David Caudill, Jerry Rackliffe, Jeff Rupp

Non-voting Members Present: Beth Jones, John McCullum, Russ Seagren, Edgar Torbert, Ramesh Vakamudi

Members Absent: Doug Covey, Hugh Hudson, Risa Palm, P.C. Tai, Jowanna Tillman

Non-voting Members Absent: None

Visitors Present: J.L. Albert, Matt Gillett, Ralph Kahlan, Paige McCormick, Fred Mote

Action Items

1. Approval of minutes from September 16, 2010 meeting
   A motion was made and carried to accept the September 16, 2010 meeting minutes.

Information/Discussion Items

1. Allocation of Suites 301/302/303 (2,315 SF) in Courtland Building to ROTC
   Ramesh Vakamudi reported that as a follow up to April 2010 CBSAC meeting discussion, 3rd floor space in Courtland Building was allocated to ROTC.

2. Allocation of Rooms 626/630/668/670 (1,436 SF) in Kell Hall to After School All Stars Program (College of Education)
   Ramesh Vakamudi reported that as a follow up to April 2010 CBSAC meeting discussion, Rooms 626/630/668/670 were allocated to After School All Stars program.
3. New Space Request Form
Ramesh Vakamudi presented a draft Space Request form which is to be used for all future campus space requests. Few changes were suggested and the revised form will be presented at the next CBSAC meeting for approval.

4. Future CBSAC Meetings
Ramesh Vakamudi inquired if future CBSAC meetings can be scheduled quarterly instead of current monthly meetings. After a brief discussion it was concluded to retain the current monthly format.

There being no further business the meeting was adjourned by Jerry Rackliffe at 1:47 p.m.