Members present:

Lauren Adamson, Gordon Anderson, Cleon Arrington, Tim Crimmins, Paula Dressel, Philo Hutcheson, Charles Jones, Ellwood Oakley, Carolyn Robison, Mary Ann Romski, Carol Whitcomb.

Members absent:


Last year's chair, Tim Crimmins, called the meeting to order at 1:05 p.m. The first item of business was the election of the chair for the 97-98 Senate year. Dr. Crimmins was nominated to serve and there were no other nominations. The committee voted and Dr. Crimmins was re-elected as chair.

The next item of business was a discussion of the work of the committee over the 97-98 year. The committee's work will follow a routine set up by the strategic plan. Ron Henry chairs a strategic planning subcommittee of P&D. This subcommittee will be formed, consisting of Dr. Crimmins and other representative of major Senate committees. Sometime in the early fall, this subcommittee will update the action plan of the strategic plan. The strategic plan was passed three years ago and has subsequently had two action plans to update it. Planning and Development committee members will receive a copy of the current strategic plan and its most recent action plan. Then, during the fall, members will receive for review this third year action plan developed by the strategic planning subcommittee. At the December meeting, this committee will discuss and approve this action plan.

The schedule of meetings was discussed. The committee agreed upon the third Monday at 1:00 in room 315 Alumni Hall (if available) starting in October.

Another responsibility of the committee is to oversee two different planning activities. One is finding a new location for our suburban campus. Tom Clark has been chairing a subcommittee that is charged with this task. Steve Langston, who serves on a presidential task force that is looking in to this, also serves on this subcommittee. Possible site locations and plans have been under discussion for approximately three years and it is hoped that the P & D committee will be able to take action on this item during this year. (Contracting with North Metro is a short term arrangement.)

The second planning activity is the master planning process. Harry Wyatt, the Director of Planning, is in the process of selecting consultants who will be overseeing the development of this master plan for the campus. There will be several committees around the university that will participate in the formation of the draft plan. The overall planning process will be overseen by CBSAC, which is a subcommittee of this committee. This stands for the Capital Budget and Space Allocation Committee. Once the plan is completed, it will come to P & D for discussion and debate. The final
version will be sent on to the full Senate. The earliest estimation is that the plan would be ready in early Spring. Mary Ann Romski questioned the relationship between the HOK study and the master planning process. Dr. Crimmins stated that an outcome of the HOK study was the confirmation that the university needs a common database. Planning and Facilities has been trying to firm up the database to provide more coherent information.

Another responsibility of Planning and Development is to look at capital budget requests. CBSAC has the responsibility for this budget. Three members of the Planning and Development Committee will be appointed to serve on CBSAC. Dr. Crimmins will bring to the full committee the results of CBSAC's discussions.

Dr. Crimmins anticipates no action for this committee during the summer. In October, this committee will be receiving updates on the strategic plan and on the master plan.

Dr. Crimmins is requesting that someone from Joe Fisher's office serve as the committee assistant who takes the minutes. Since the departure of the last committee assistant in January, Mary Nell Stone has served as the substitute assistant.

The next item of business was the approval of the April 21, 1997 minutes. The minutes were approved with no discussion. The members of the committee introduced themselves. There being no further business, the committee adjourned at 1:20 p.m.

Respectfully submitted,
Mary Nell Stone
(substitute committee assistant)