Members present: Lauren Adamson, Cleon Arrington, Dan Benardot, Missy Cody, William Decatur, Nancy Deel, Julie Hotchkiss, Charlene Hurt, Chris Paton, Vida Scarpello, Vijay Vaishnavi, Carol Whitcomb, Armenia Williams, Harry Wyatt


The meeting was called to order at 1:10. The committee approved the minutes from the March meeting as the first item of business.

Proposed Moves and Renovations Funding
Mr. Harry Wyatt presented the $1.9 M funding plan for FY 99 moves and renovations (approved by CBSAC on April 16). The six items discussed were as follows:

1. Wachovia Building
2. Commerce Building
3. Psychology Clinic (Phase III)
4. Signage
5. Student Support Services Move, Sparks
6. Sparks Hall Restrooms

The first recommendation was for the renovation of the Wachovia Building, which will house the School of Policy Studies. $8 M was funded from the legislature for the renovation of the Wachovia Building, but the total did not include loose furniture, data communications, and other items. CBSAC recommended that a $731,600 supplement be added for signage, open office workstations, moving expenses, and project contingencies.

The Commerce Building estimate, which will be renovated for IS&T's move, is projected to be $3.4 M for all four floors above and beyond what has already been funded. CBSAC's recommendation of $354,500 will fund the first stage only (occupation of the tenth floor). This partial move would vacate space on the second floor of Sparks and the fifth floor of Kell Hall. Funding for further phases will be pursued next year.

CBSAC recommended $529,000 for the third phase of Psychology's move into the Urban Life Building (design and construction of the Psychology Clinic).

$180,200 was recommended for Signage, although CBSAC had originally aimed at $250,000.

They recommended $20,000 for relocating Student Support Services from 1 Park Place to space in the basement of Sparks.

$84,700 was proposed for renovation of one pair of outdated restrooms on the second floor of Sparks.
During discussion of the proposed recommendations, a committee member asked if it had been determined how the space vacated by Policy Studies would be used. Dr. William Decatur answered that this decision will be made as part of the Master Planning effort. The College of Business probably has plans for much of the space.

Dr. Mildred Cody asked if the Wachovia supplement would be used for the building components that were in the original plan or if the funds would also cover proposed student workstations. Mr. Wyatt indicated that the funds were currently intended for the original plan. The current recommendations illustrate a shift of over $500,000 to fund the Psychology construction. As the Wachovia project moves forward, there may be a need to shift the funds back. Responding to a question from Dr. Lauren Adamson, Mr. Wyatt stated that any funding re-allocations or new allocations from the University contingency fund would be brought before the P&D committee. Dr. Decatur added that the University had included additional funds to the moves and renovations budget for the past several years but had declined to do so thus far this year. The choice was largely due to the sequencing of the Wachovia and Psychology projects and additional demands on the contingency fund from semester conversion.

Dr. Cleon Arrington asked if funding for lower-level renovations for Classroom South would be proposed next year, with construction beginning in two years. Dr. Decatur answered that this was likely. He also noted that the University’s chances of receiving minor capital funding from the legislature should be good next year since thus far they have only received major funding (the new classroom building) for this year.

A question was raised about the vacated space in Kell and Sparks due to IS&T's move. Dr. Decatur answered that the space renovated in Kell two years ago would be used for services that could easily be relocated. The Sparks space is relatively small. He noted that the IS&T units in these spaces were scheduled to move in the initial phase because they could exist without close contact with the other program components. Mr. Wyatt added that it would be difficult to divide up further phases of the move because the remainder of IS&T would not be able to function effectively if separated.

The committee unanimously approved the recommendations following an earlier call for a vote.

**New Business**

Mr. Wyatt updated the group on the Master Planning process. Projections were somewhat high compared to the target submitted to the BoR. The Planning office will begin developing alternative plans and will meet with BoR representatives in May. Current plans call for plans to be completed in August. Dr. Adamson expressed concern that the committee (and CBSAC) might have to review the plan at the same time that the new semester will be beginning. Mr. Wyatt responded that much of the work would be review and comment and should not be overly time-consuming. Committee Chair Dr. Vijay Vaishnavi pointed out that the P&D committee does not have any scheduled meetings during the summer. Several committee members agreed that it might be better to move the deadline back.

Dr. Vaishnavi noted that a sub-committee exists that is focusing on the new classroom building project. He advised the group that he and Dr. Cody are members of the subcommittee and committee members could pass along to them any related concerns they may have.

Dr. Decatur added that the proposed new Recreation Building is on the BoR's May agenda.
No other new items were raised, and Dr. Vaishnavi adjourned the meeting.

Recorded by John Medlock, Committee Assistant

Please send questions or comments to Mary Nell Stone