Members Present: Lauren Adamson, Missy Cody, Tim Crimmins, Bill Decatur, Truman Hartshorn, Charlene Hurt, Michael Landau, Michael Moore, Chris Paton, Mary Ann Romski, Jeff Rupp, James Scott, P. C. Tai, Vijay Vaishnavi, Carol Winkler


Committee Chairman, Vijay Vaishnavi, called the meeting to order at 3:10 p.m.

The first order of business was to approve the revised minutes of the meeting on November 16 and the minutes of the meeting on December 3, 1998. After changing Mike Landau to Michael Landau the minutes were approved as written.

Dr Henry presented the 1999 Action Plan Narrative for the Strategic Plan which feeds off the Status Report For 1998 Action Plan for Strategic Plan. Dr Henry explained that he was looking for approval of the Action Plan by the Planning and Development Committee. During the discussion he mentioned that next year the overall Strategic Plan, which was written in the Fall of 1994 and ratified by the Senate in March 1995, will probably be revised and rewritten.

The motion made by Dr Henry to approve the Action Plan and accompanying documents was passed unanimously pending no concerns with two tables accompanying the Action Plan which were to be sent to the committee members present at the meeting. The Strategic Plan would be sent to Mary Nell Stone for distribution to the Senate at the appropriate time.

There being no new business the meeting was adjourned.

Prepared by Sally Smith