Committee Chairman, Vijay Vaishnavi, called the meeting to order at 1:04 p.m.

The motion to accept the revised minutes for the February 22nd meeting was passed.

The motion to accept the March 29th minutes with corrections was passed.

Vijay Vaishnavi nominated Lauren Adamson to be the new Chairperson of the Senate Planning and Development Committee. The vote to approve the nomination was unanimous.

Dr. Vaishnavi thanked the committee for the opportunity to chair the committee and for their cooperation then turned over the chairmanship to Dr. Adamson.

Dr. Adamson called on Harry Wyatt to report on the Master Plan and the package presented to CBSAC last week. Mr. Wyatt said that during the fall of last year the Planning and Development Committee participated in putting together the physical Master Plan but it did not identify the different space allocations and moves needed to accomplish it. Mr. Wyatt began by reminding the Committee of the following: the first few years outlined in the Master Plan are more specific than the later years, the square footages assigned are usable square feet not gross square feet, and finally, the plan is presented as a conceptual view and will change over time. It was determined that the space issues are very complex and GSU has a huge shortfall of space, probably the biggest in the University System. We have a 3/4 million square foot shortage from where we should be now which puts pressure on all departments. The Master Plan is long term (10 years), but in the short term we’re trying to find strategies to satisfy immediate needs, ie, leasing space.

Mr. Wyatt then identified the handouts that were distributed and noted the 2002, 2007 and Beyond time frames are guidelines. Plus or minus is used to indicate a rough target date for the completion of projects.

1. The first handout is Currently Funded Projects or works in progress. This handout identifies the existing Student Center. The construction of this facility has freed up space in the University Center building. Expansion of the law library and the move of the Honors program and student career services into the University Center have been identified as uses for this space. The move of student career services will free up space in Alumni Hall and One Park Place. Other projects noted are the construction of the new North Metro Center, the Aderhold Learning Center, and the Recreation Building. Also listed is occupancy of the Commerce Building for IS&T. This move is slated to take place in May, freeing up space in Sparks Hall, Kell Hall, and Classroom South. Occupancy of the Wachovia building will free up space in Urban Life and the 35 Broad Street building. The delay of the Wachovia project will likely result in the need for lease space. These projects are scheduled for completion in the 2002 phase of the Master Plan.

2. The Future Projects or proposed projects sheet identifies 14 projects to be addressed in 2002, 2007 and Beyond. Mr. Wyatt noted that a Research Lab is to be located adjacent to and on top of the low portion of G deck. A second project is the Instructional Laboratory to be built on Decatur Street on the property that currently houses a parking lot and the mini McDonalds. This project will provide swing space in Kell Hall. The instructional facility will provide space for research and classrooms. This is a top priority and is a capital request to the Regents. Several additional items listed rely on the acquisition of property east of 75/85. The relocation of plant functions, the construction of the Humanities Building is also noted. This building would likely house Applied Linguistics, Anthropology/Geography, English, History, Communication, Modern and Classical Languages, Philosophy, and student support functions (financial aid, registrar, admissions, and possibly student health services. The construction of this facility will provide space in General Classroom Building for expansion of the social sciences. Also planned is a relocation of Continuing Education and the Child Development Center.

3. Buildings to be Demolished in 2002, 2007 and Beyond are identified on the third handout. Some buildings listed are the Counseling Center, buildings on Edgewood, Kell Hall, and possibly the Bookstore building.
4. The last handout, *Existing Campus*, describes occupancies in existing buildings that are to remain after all the previous work is completed. The College of Education remains at 30 Pryor with the possibility of acquiring property adjacent to the building for expansion. The J. Mack Robinson College of Business remains at 35 Broad. Alumni Hall will remain an administrative building with free space allocated to student support services. One Park Place will accommodate more administrative support services in the master plan. The Urban Life building will accommodate more health and human sciences functions. The Science Center and Science Annex serve Biology and other natural sciences. Some Departments may be split between three buildings, i.e., Biology.

Mr. Wyatt characterized his presentation as a quick overview. He also noted that the square footages listed are based on the 10 year projections reviewed by the deans and revised three times. He is confident that the projections are accurate. Questions followed his presentation.

First was a question regarding the lack of space for Computer Information Systems. Mr. Wyatt responded that the space issues for CIS are addressed in the plan. 17,000 square feet of space is projected for CIS in the College of Business. The acquisition of this space is dependent on the completion of the Wachovia building.

A representative from Computer Science asked about the gap between the move from (2002) the current space and the move to (2007) another space. Mr. Wyatt responded that he did not mean to indicate such a gap but also noted that the details of the move are yet to be worked out.

Vijay Vaishnavi asked why we do not look at space in terms of faculty work stations as opposed to square feet. He suggested that this approach would provide more stable numbers. Mr. Wyatt responded that the project did start with a count of work stations. The information given to the Deans contains both sets of information and indicates how the square footage figures were determined.

Charlene Hurt asked about the time line for the library storage facility. Mr. Wyatt responded that the funding for this project is dependent on minor capital with a $5 million limit. The number of facilities that will need to be relocated, etc. amount to more than $5 million.

A Committee member asked how realistic the plan was, particularly the 2002 time frame. Mr. Wyatt conceded that perhaps this was a 15 year planned packed in to a 10 year plan, but he noted the necessity of this in order to get the Board of Regents to support our efforts.

A Committee member asked for clarification regarding the specificity of the plan. Are the specific numbers in order to meet Board of Regents specifications. Mr. Wyatt noted that you must start somewhere. He also reminded the Committee that the Master Plan is meant to be reviewed every year.

Lauren Adamson noted that the Master Plan is composed of many unknowns and suggested that the committee should develop an image of the plan and its status. Rather than being a guideline to decision making, the plan becomes a tool that informs decision making. The numbers provide at best a "snap shot" of what the future looks like. Along that line, the Committee must figure out a process by which to update and revisit the Master Plan. She also noted that there are many audiences to this document, and she suggested that the Committee must decide at what level it will deal with the details.

**New Business**

Harry Wyatt said GSU received its allocation of MRR funding in the amount of $2.3 million, a 15% increase over last year. He heard that with the MRR funding comes regulatory funding of $270,000. Last year this award was $250,000.

This year Dr Welke missed most Planning and Development (P&D) meetings due to a RCB standing committee meeting that conflicted with the P&D meeting time. Dr Adamson asked everyone to e-mail (ladamson@gsu.edu) standing committee times to her. She will try to avoid them and also stagger some meeting dates/times.

The next meeting of the Planning and Development Committee will be in September unless it is required to meet in the summer.

The motion to adjourn was seconded and passed.

Submitted by Sally Smith and Shelle Bryant.