Planning & Development Committee
Minutes
February 6, 2001


Others Attending: Mike Moore

1:08pm
Phang Tai called the meeting to order and asked if there were any corrections to the 10/17/00 meeting. It was approved and submitted.

Ron Henry spoke on the new format for the 2001 Action Plan which will eventually be in the form of a website. He then went over the sections of the 2001 Action Plan Narrative & Status Report that was handed out to each committee before the meeting. The goal of tables in the plan was to capture information about the university so that it could be archived. The University System will eventually gather information of apx. 31 benchmark-projects which will be incorporated into the information presented within the tables. Information contained within the tables is still being gathered.

1:15pm
Committee members expressed that not everyone received the email containing the minutes from 10/17/00 & the 2001 Action Plan. The decision was made that discussion of these materials would be postponed for a special meeting to be held on Feb. 27th, 2001 at 1pm. Lydia Woltz said that she make sure that the materials were re-emailed out to everyone in the committee.

Phang Tai discussed the Research Budget 14 (pg 22 of the action plan). Ron Henry discussed the notation below the table which discussed funding that was not represented in the table. Lauren Adamson asked whether there could be another indicator or unit that could be added to the table to help gauge what was happening with the grants more directly. Ron Henry's response was that an Expenditures indicator may help that problem. Tim Crimmins discussed a proposal to ask the Research Committee to request annual expenditure data from the research office to incorporate into the action plan.

Ron Henry spoke briefly on how the 24 million budget intended for the University System had (at the current time only) been reduced by 5 million & how GSU's percent of the remainder would be approximately 12%-13%.
1:30pm
Lauren Adamson discussed how Charles Louis (not present) mentioned that it appeared that money that was going to be used for graduate students' health plans had been deleted from the budget, but the action plan had been reported as an accomplishment. It was suggested that because some committee members hadn't read the information yet, the issue be discussed at the Feb. 27th meeting.

Ted Poister asked Ron Henry if the documents present listed the peer institutions that used the benchmarks. Ron responded that it was possible to provide that information for review.

Phang Tai reminded that the Merged List was to be discussed at the next meeting.

Phang Tai introduced the next topic of the meeting (Facilities Update).

Harvey Shumpert discussed and passed out pictorials on the progress of the Facilities: Aderhold Learning Center, Library South, the new Student Recreation Center.

$ The Basement Slab of the Aderhold Learning Center should be poured the 1st week of March 2001.
$ The estimated project completion date is March 29, 2002.

Harvey discussed how recommended stabilization through steel framing on the Library South bldg. would result in additional costs of ~$75,000 (still in negotiations). The estimated completion of this stabilization is the end of Feb. 2001. The RSP to hire someone who will design & build the removal & replacement of brick on the Library South building was issued by the Board of Regents Facility department on 2/5/01. MRR Dollars were recently "frozen" for this particular project.

Because of weather problems completion of the Student Recreation Center (~70% complete) has been moved to June 11, 2001. Scott Levin is making plans to continue service in the current facility until July 13 and open in the new facility on Aug. 6th (dates still tentative).

Jeff Rupp questioned whether there would be any funding left over in the contingency for the Recreation Bldg. Harvey Shumpert said it looked like it but it was still too early to tell.

$ The old Rec. Ctr. space will be used by the Kinesiology & Health Dept. and the Athletics Department.
$ Completion of the design documents for the Wachovia Bldg. space is scheduled for July 2001.

1:45pm
Phang Tai questioned security issues with Spectrum; users having access to each others accounts. Mike Moore (attending) reported that GSU was currently looking at whether other institutions had solutions outside of Spectrum. In about six months implementation of new solutions to some of the reported problems with Spectrum should be in existence.

Tim Crimmins discussed problems with Spectrum's design in comparison to similar problems with the university's new Student Information System; in that neither system was designed to process reports. Spectrum was designed to transact purchases. Mike Moore is currently working on a reporting function where the data in the system will be 'fed-off' into a separate domain (a data warehouse) and that data warehouse will be used to create reports.
Phang Tai asked for updates from any member that was on either the CBSAC, Marketing, or Diversity Sub-committees.

**Marketing Committee** - Lauren Adamson spoke as a member from the Marketing sub-committee. She said that Deanna Hines called a marketing meeting about a week ago to receive & comment on the marketing plan's report that had been presented to the university by an outside consultant (Littman & Herr); that report met opposition by the marketing sub-committee. The report will be sent to the president, however it will be accompanied by a list of different recommendations from the marketing sub-committee. Recommendation was made that there should be some type of centralized way in which marketing efforts are consolidated, and not just presented by individual units within the university. Because that marketing meeting focused primarily on opposition to the Littman/Herr report, more talks on a centralized marketing effort would be discussed in upcoming meetings.

**Diversity Committee** - Lauren Adamson spoke as a member from the 'Diversity' sub-committee. It's a sub-committee which represents different committees in the Senate. Currently it is considering a report entitled *The Recruitment & Retention of Ethnic Racial Minority Tenure & Tenure-Track Faculty*. John Peterson (not present) from Psychology (who is special assistant to the provost on minority affairs) recently joined that committee. The report is almost ready to go to the Senate Executive Committee & from there will go on to full Senate. Being that this issue will go back to the Cultural Diversity Committee of the Senate & the Faculty Affairs Committee (the 2 committees that have the most interest in the issue), Lauren's question was, "what role does the P&D Committee want to play in this process without slowing the process down by too much involvement, and without dis-empowering P&D's plans by not being involved enough."

George Rainbolt's reply to that problem was for the P&D committee to direct their comments by email to the Chair of Faculty Affairs and the Diversity sub-committee, Diane Willen (not present) and then she can bring the issues up to the Faculty Affairs committee to consider first. Tim Crimmins expressed interest in institutionalizing the processes that are the concerns of the Action Plan report. Put more emphasis on maintaining the goals being presented in the plan & don't just pass a one-time symbolic report. The current structure of the plan right now is a Strategic Plan backed up by the Action Plan. Tim would like to see the Action Plan as a part of a larger University action plan in which the University internalizes the plan's processes.

George Rainbolt expressed that the plan should be focused more towards the incoming & current students, which it presently was not doing. Lauren mentioned that Littman & Herr also did not focus on that same desired group. It was mentioned that Admissions will also play a major role in marketing towards new & incoming students.

Meeting was adjourned shortly after 2pm.

Respectfully Submitted,

Lydia K. Woltz