Planning & Development Committee Meeting
December 18, 2001


Others Attending: Harvey Shumpert

The meeting began at 1:30pm.
Phang Tai brought the meeting to order; no changes were made to the minutes.

On 12/18/01 at 8:13am the following email was sent

From: Ron Henry

To: Phang Tai
Date: 12/18/01 8:13AM
Subject: action plan

As a result of discussions at Deans Group, the attached section 3.2.3 Graduate Experience & Research, is offered as a substitute for the section currently in the 2002 Action Plan. Please include in today's discussion at P&D.

CC: deansgroup02

3.2.3 Graduate Experience & Research
Research & Graduate Programs Infrastructure

An outcomes analysis of internal grants programs, including graduate tuition waivers and graduate assistantships, will be made to review impact as incentives to enhance the quality of the graduate programs, generate external funding, and to decide how best to allocate these and any new funds to achieve institutional goals in these two areas.

At least partial health insurance is available for graduate students at many competing research universities. In order to recruit and retain high quality graduate assistants, we need to consider ways to incorporate health insurance to at least the fifty percent level for FY03. Graduate student stipends will be analyzed and a strategy developed for improvement of stipend amounts based on peer group institution data.

In order to continue to consolidate our status as a research university, budget allocations in the predicted declining budget situation will be made consistent with the outcomes analysis of the first paragraph. While every effort will be made to maintain support in this category, this does not imply that allocations for research and graduate education between and among units might not be changed.

In order to enhance our status as a research university, we will discuss efforts to increase centrally coordination of the research graduate programs that would include the Ph D, theses research Masters programs, and Masters programs that track to the Ph D, while maintaining the strong role of colleges in developing and growing their professional graduate programs.

Data on predictors and measures of graduate program quality depth will be systematically developed taking into account newly released studies, new doctoral initiatives, and newly available resources at the national level. This information will gathered centrally to assist programs in developing the practices and collecting the data identified as being the hallmarks of universities.
with strong graduate programs, e.g. publications in high quality journals, external funding, preparing future faculty programs, conversion to all electronic theses, employment of graduates at least five years after graduation, retention rates, average time to degree, objective quality measures of the applicants and admits, placement of graduates, etc. Further discussions will be needed to determine how the development of these practices should be implemented and the program data collected.
The 12/18/01 P&D meeting began at 1:30. Ron Henry described the process of arriving at the 2002 Action Plan: The amendable document (Dec. 10th) was approved by the Strategic Planning Subcommittee. Joseph Rabianski motioned to start discussion on the 2002 Action Plan starting on page 11; the motion was seconded & approved. A discussion then focused on implementing the modified section (see email above) into the "2002 Action Plan".

**John DeCastro**
DeCastro wanted to note that although the suggested input from the deans group gave invaluable perspective, he wanted to make sure that the P&D Committee understood that the "suggestions" were from an outside source & wanted the committee to be mindful of the influences exerted by outside sources being that they had no delineated role or legislative authority.

**Joseph Rabianski**
Motioned & opened discussion on the modified section (see email above) of the 2002 Action Plan. The motion was seconded & accepted.

Paragraph 3, sentence 2 . . . (While every effort . . .)
**George Rainbolt:** "I vote to strike the word 'will' and insert the word 'should'." The motion was seconded & accepted 14 for - 2 against.

Paragraph 3, sentence 1 . . . (In order to sustain . . .)
**Carol Winkler** made a motion to change 'budget allocations' to 'the total budget'. The motion was seconded & accepted.

After discussion between **several members**, a motion was made to change paragraph 3, sentence 1 to read as follows:

> In order to sustain our development as a research university, the FC10 budget for research and graduate student support should be protected in the predicted declining budget situation.

The motion was seconded & accepted.

After discussion by **several members** it was motioned, and passed, to strike **all** of paragraph #4 and replace it with the following:

> In order to enhance our status as a research university, we will complete the Enrollment Management strategic plan that includes a focus on graduate education.

Ron Henry mentioned that the main change that was made in the last paragraph was the addition of the word 'depth' in sentence #1. **Susan Walcott** suggested that the last paragraph use the 1st sentence from page 13 paragraph 5 of the actual 2002 Action Plan and the last sentence of the modified version to read as follows:

Data on graduate program quality will be systematically developed and collected centrally. Further discussions with units will be needed to determine how the development of these practices should be implemented and the program data collected.

In addition, the first paragraph of the same section was changed:

> Analyses of internal grants programs, graduate tuition waivers, graduate assistantships, and mechanisms supporting grants (pre- and post-awards) will be made to decide how best to financially support research and graduate programs to achieve institutional goals. A goal is to increase the indirect cost rate that is being renegotiated this year.
RON HENRY OFFICE WILL BE IN CHARGE OF THE "WORD PROCESSING" OF THE FINALIZED DOCUMENT ONCE ALL CHANGES HAVE BEEN FINALIZED.

The Action Plan will be discussed in the next P&D meeting.

A brief discussion on the current issue of traffic safety took place and then the meeting ended at approximately 2:50pm.

Respectfully Submitted,

Lydia K. Woltz