Planning & Development Committee Meeting  
September 17, 2002


The Agenda for the meeting was as follows:

1. Approval of the 8/12/02 meeting minutes, discussion & approval
2. ASUR review cycles  Joan Carson
3. Subcommittee Updates
   a) Traffic Safety Task Force
   b) Instruction Faculty Offices Subcommittee
   c) Fire Safety Subcommittee
4. Facility Updates

The meeting started at apx. 1:15pm. The 8/12/02 minutes were passed & Phang Tai moved on to the 2nd item on to the issues of the ASUR committee.

The following proposal was sent by email in regards to the current ASUR committee:

Proposal to Amend ASUR Committee Membership

The ASUR committee will include the annual appointment of a Staff Advisory Council representative, to be appointed by the SAC President. The SAC representative will replace one of the ASUR committee members currently appointed from Student Services. This appointment will be for a 1 year term. Approved by the SAC Executive Committee 9/5/02

After a group discussion in regards to the above proposal, it was decided it should be replaced by the following:

George Rainbolt - “I move that the membership of the ASUR Committee be modified to include 1 member of the Staff Advisory Council, recommended by the Staff Advisory Council and appointed by the Provost to serve a 1 year term; AND 1 Faculty member from P&D, recommended by P&D and appointed by the Provost to serve a 3 year term.

After some discussion, Rainbolt’s amendment was seconded & approved.
Student representative Joe Winter suggested that a student be added to the ASUR committee. After some discussion the motion was made that . . . 1 student representative from the Student Gov’t. Association (SGA), recommended by SGA & approved by P&D, should be appointed to ASUR by the Provost to serve a 1 year term. The motion was seconded & approved.

The meeting then moved on to approving the review schedule of the ASUR committee from the 2003 through 2009.

Charles Louis - expressed that the Office of Institutional Research’s (OIR) review be moved from AY04/05 to AY03/04. Al Baumstark agreed and ‘motioned the change’. Joan Carson mentioned to the committee that OIR was paired with the College Development Offices (listed above them on the schedule), and that moving OIR meant moving that office also. Al Baumstark’s motion to move OIR (resulting also in the move of the Coll. Dev. Offices) to AY03/04 was seconded & approved.

Carol Winkler - made a motion that AY03/04 (with the above change) be approved and that the approval for the following years 2005-2009 be held over for another meeting. Her motion was seconded & approved, which ended the discussion on ASUR.

Phang Tai moved the meeting on to a proposal sent to him, between meeting dates, by Bonnie Fritz. Her proposal read as follows:

**Motion from Bonnie Fritz**

"In light of the many expressions of appreciation from across the campus, the P&D recommends a formal recognition of appreciation to the University Security Force for its excellent service in implementing Traffic Safety measures in the Woodruff Park area. The university is especially grateful because of the traffic pressures of the newly expanded campus and the unprecedented fall enrollment."

Bonnie’s motion was unanimously approved.

Katherine Johnston opened discussion on the next item on the agenda: the Traffic Safety Task Force. She announced that literally hundreds of traffic tickets had been given out, that she hadn’t received any complaints from people who had been ticketed, and that not one ticket had been overturned! She also announced that someone had noticed the great job that was being done, and as a result of what they saw, donated a $15,000 grant to GSU to keep the program going!

Phang Tai - gave a brief update on the 34 Peachtree Center Building saying that FACP approved 2 floors of that building to be used by Applied Linguistics, Health Sciences, CBA, & the Computer Department. He mentioned that the building’s current schedule would be completed by November.
Greg Brack moved the meeting into the next agenda: Fire Safety. He went over the subcommittee’s September minutes.

Phang Tai charged the Fire Safety Subcommittee with the following:

1. Maintaining detailed minutes of monthly meetings on the identified violations pertaining to fire safety regulations and corrected measures.

2. Informing and communicating fire safety regulations, procedures, policies, and the identified fire violations to the faculty, staff and students through administrative units.

3. Exploring various options to correct the identified violations.

4. Planning and developing recommendations for funding where appropriate.

Al Baumstark gave an update on the Open/Close Door Policy that was a recent issue in past meetings: Fire safety regulations said that certain doors needed to be closed, harassment policy said some of those same doors needed to be open ‘when meeting with students’; the 2 rules conflicted with each other. Al told the committee that he had just been made aware that the issue was now no longer considered a fire violation.

Katherine Johnston brought attention to some of the wording used in item #4 of the Fire Safety Subcommittee’s Sept. 3rd minutes. Greg Brack & Al Baumstark affirmed that they would re-word that particular paragraph so that it would not appear to overstate the authority of the subcommittee’s duties. Discussion between the committee members in regards to the fire safety subcommittee ended the meeting at apx. 2:45pm.

Respectfully Submitted,

Lydia K. Woltz
Administrative Coordinator