Planning & Development Organizational Committee Meeting
August 23, 2004


Others Attending: Beth Jones

The Agenda for the meeting was as follows:

1. Approval of Minutes 5/17/04
2. Election of the Chair (2004-2005)
3. Subcommittee Organization
4. ASUR Reports (Briefing)
5. 2005 MRRF Report (Briefing)

The May 17th minutes were seconded & approved.

Phang Tai started the meeting at apx. 1:05pm. Introductions of the committee members took place. The group then re-elected as the P&D Committee Chair.

Beth Jones from the Office of Finance & Administration passed out a chart explaining the following projects for FY05:

Moves and Renovations totaling $3,205,166
- Urban Life COAS 10th Fl. Renovation ($1,186,200), CHHS 8th & 12 Fl. Renovation ($235,000), COL 6th Fl. Renovation ($1,139,700), West Exhibit Area Upgrade ($121,853)
- Robinson College of Business 4th Fl. Server Farm ($34,613), 6th & 14th Fl. Designs ($45,000)
- GSU Master Plan ($300,000)
- Sparks Hall 3rd Fl. HVAC ($42,800)
- Facilities Mgt. Mechanical Eng. Salary & Benefits ($100,000)

Major Repairs & Rehabilitation (MRRF) totaling $4,155,867
- Phase 1&2 of Urban Life Elevator Upgrade ($1,550,000)
- Phase 2A of Library North Air Handling Unit Upgrade ($600,000)
- MRRF Projects to be determined ($566,105)
- Kell Hall Indoor Air Quality Improvements ($1,200,000)

Minor Capital Request: Infrastructure Improvements within the range of $5,000,000
- Urban Life VAV Boxes Replacement ($385,000)
- DDC Controls Installation ($220,000)
- Chill & Condenser Piping Replacement ($120,000)
- Art & Humanities AHU Replacement ($600,000)
- Motor Starters Replacement ($105,000)
- Robinson College of Business Chiller Replacement ($750,000)
- College of Education Chiller Replacement ($715,000).
Joan Carson briefly explained the composition of the current year’s ASUR Administrative Support Unit Review committee and what the Provost based the selection of members on. The committee decided to delay discussion of the current ASUR reports until the next meeting.

Sign up sheets were passed around for the Planning & Development sub-committees while Phang Tai briefly reminded the committee of each subcommittee’s duties. The composition of the subcommittees resulted as follows:

**Budget Priorities Subcommittee** - Martin Fraser, Christine Gallant, Ellen Taylor, William L. Waugh

**Child Development Center Task Force** - Lisa Armistead

**Faculty/Grad Asst/Staff Offices** - Michael Binford, Timothy Crimmins, Martin Fraser, Sandra Garber, Siva Nathan, Joseph S. Rabianski, Carol Winkler

**Fire Safety Subcommittee** - Al Baumstark, Greg Brack, Mary Jane Casto

**Institutional Effectiveness (Performance Indicators)** - Greg Brack, Jeffrey C. Rupp, William L. Waugh

**Joint Subcommittee on Major Renovations & Repairs (MRR)** - J. L. Albert, Al Baumstark, Martin Fraser, Sandra Garber, Hugh Hudson, LaLoria Konata, Richard Miller, Marcia Pearl, Carol Winkler, Elizabeth Jones (attending)

**Traffic Safety Subcommittee** - Pam Barr, Amy Helling, Elizabeth Jones (attending)

**University Closings Subcommittee** - Lisa Armistead, Cathy Brack, Mary Jane Casto, Vijay K. Vaishnavi, William L. Waugh

After the handouts and a brief discussion about the upcoming meeting dates for the year . . .

(M) 9/20/04
(Tuesday) 10/26/04
(M) 11/15/04
(T) 12/21/04 (12/14/04 unavailable)
(Monday) 1/24/05
(T) 2/15/05
(M) 3/21/05
(T) 4/19/05
(M) 5/16/05

. . . the meeting adjourned at apx. 1:45pm.

Respectfully Submitted

Lydia K. Woltz
Administrative Coordinator