Planning & Development Committee
Organization Meeting - December 18th, 2006


Others Attending: Beth Jones

The Agenda for the meeting was as follows:

1. Approval of the minutes 11-21-06
2. 2007 Action Plan Draft, FYI - Provost Henry (not in attendance)
   To be discussed/approved in January
3. Master Plan Structures and Projection (Jerry Rackliffe)
4. Subcommittee Reports
   a) MRRF, Preliminary - (Frank Whittington & Sandra Garber)
   b) Campus Safety (Beth Jones)
5. Other Issues

Agenda Item #1 - Minutes - Phang Tai called the meeting to order at apx.1:02pm. The group motioned in and approved the minutes.

With Ron Henry not in attendance, the committee tabled the 1st item on the agenda. Phang Tai suggested that if the group had any questions/concerns about the report, to email them before that time. Bill Fritz briefly announced to the group that the 1st page of the Dashboard Benchmark data [all reports mentioned within were passed out via email prior to meeting] was behind, due to a delay in the information received from other universities, but that it would be updated in mid January. The 1st page was from other universities but the following pages were from GSU, were all up to date.
The group than began with the **3rd item on the agenda, the Master Plan Structures & Projection.** In regards to enrollment for the Master Plan, **Jerry Rackliffe** passed out “*The Strategic Plan - Enrollment Ramp Up Instructional Space Requirements & Availability FY 2007-2017*” which charted student headcounts needed for the stated years in regards to various GSU Bldgs on line at that current time. Jerry summarized that the university needed 1 bldg ready per year for the next 10 years to stay at the needed capacity based on GSU’s projected growth.

**Tim Crimmins** discussed the utilization of existent buildings for administrative uses: “If we have to build a building from scratch, it should be a classroom building. It’s relatively inexpensive to convert a building for administrative purposes, but not so when converting it to a classroom building. If we’re going to build, we should build classroom buildings, and use the remaining buildings we already have for administrative purposes”.

**George Rainbolt** agreed that that would be the best approach financially but not pedagogically, because it had been shown that when 3rd & 4th year students (those taking classes in their major area of study) when segregated from faculty, had a bad retention rate. (This problem did not exist as much in 1st & 2nd year students.) **Bill Fritz** agreed with George that, “yes, it’s more costly, but it might be worth it if it increases retention.”

**Tim Crimmins** suggested a subcommittee be put together to look at this subject more in depth. The committee agreed.

**OTHER ENROLLMENT ISSUES DISCUSSED**

**Phang Tai** asked whether there were any ongoing plans for more weekend classes. **George Rainbolt** mentioned that this was tried with classes in areas A&B but that the enrollment was terrible and **Bill Fritz** mentioned there was a slight tendency for business students to take advantage of those classes and also late classes (starting after the 4/5 o’clock hours), but not necessarily the freshman/sophomore population. **Vijay Vaishnavi** mentioned that PMBA programs did well with later classes on Thursdays & Fridays. **Casey Long** explained that one problem that she noticed with off-campus and after hours classes was that the students lost some of the accessibility they had to various resources only open during the average 9-5 M-F workday (especially library articles).

Jerry **Rackliffe** briefly discussed some of the university’s plans to promote and keep enrollment on a steady increase and went over some of the new campus plans regarding potential growth from various off campus areas and the ongoing communication Georgia Perimeter College.

**Tim Crimmins** in closing praised the additional *Enrollment Ramp Up* addendum passed out by Jerry and asked whether the document could be made into some sort of annual report. **Phang Tai** agreed and noted that the chart was commonly being referred to as, “*the Master Plan of the Master Plan*”. Jerry agreed and said that the document could be updated every 12 months to fit in with the plans at hand.
The group moved on to item 4 on the agenda, Subcommittee Reports.

**MRRF**

Starting with the MRRV List, Phang Tai briefly reminded the committee of how the list worked, and how different items/buildings were ranked for various priorities of importance; Frank Whittington began the discussion. Frank mentioned that the list of items were preliminary and that it would go to CBSAC in mid February and then come back to P&D for review. Jerry Rackliffe mentioned that within the university schools looked at, the University of Georgia had older buildings with higher priority ranks, and therefore a good amount of funds available would most likely go to them.

Tim Crimmins questioned item#1 on the list - Replacement of the Counseling Center HVAC System - and mentioned to the group that they may need to think about “cutting their losses” on the building and demolishing it due to the enormous costs it would take to attempt to try to correct some of its current major problems. Jerry Rackliffe explained that more options might be able to be considered if/when possible funds from interest income was earned, but he warned the group that interest earned was a "one time thing" so it wasn’t money that they could count on or plan for. However, if they did by chance get it, they’d put it to good use.

**CAMPUS SAFETY**

As requested from the Nov 21st P&D meeting, Beth Jones brought a report of the newly lighted areas around campus from the Facilities & Renovations Department entitled “GSU Campus Lighting & Secure Access Project”. The list contained the square footage of each lighted area, voltage used, and the total costs involved.

Joan Collier (Student Senator) and SGA President mentioned that many students had expressed concern over the recent crimes around campus and in the Five Points area. She asked the committee on the latest updates in this area of concern. Beth responded that in addition to the newly lighted areas, security had been heightened around 5pts. Jerry Rackliffe also provided the university was currently trying to post lighting every 20 yds on every building around campus, all bushes around campus would be kept trimmed, and that they were also looking into putting cameras around every entrance and exit of each building. George Rainbolt also mentioned that they’d be looking into the expansion of the current escort service.

These last issues ended the meeting and Phang Tai invited the group to attend the Biology Department’s Annual Holiday Fest, and adjourned the group at apx. 2pm.