Planning & Development Committee  
February 16th, 2009

Present: Pam Barr, Al Baumstark, Douglas Covey, Timothy Crimmins, William M. Downs, Sandra Garber, Chris Henrich, Casey Long, Jerry Rackliffe, Jeffrey C. Rupp, Bruce Seaman, Mary Shoffner, Roy Sobelson, Ruth Stanford, Andrew Sumner, Phang C. Tai, Vijay K. Vaishnavi.

Absent: J. L. Albert, Elizabeth Beck, Cathy Brack, Jennifer Chiovaro, Marsha Clarkson, Brittany Cummings (Student Senator), Michael Eriksen, Mary Finn, Christine Gallant, Terry Grissom, Carol Hansen, Ron Henry, Richard Miller, Phillip Mitchem, Robin Morris, William Nichols, D. Mike Raderstorf, George Rainbolt, Timothy Renick, Nancy Seamans, Carol Winkler, Maryann Wysor.

Others Attending: Beth Jones

The Agenda was for the meeting was as follows:
1. Approval of the 12/15/08 Minutes
2. MRRF Discussion & Approval
3. Subcommittee Reports
   a) Traffic Safety
   b) Faculty/Staff Offices
4. P&D Topics to raise with President Becker
5. Other Business

Agenda Item #1 - Approval of the Minutes
Phang Tai called the meeting to order at apx. 1:02pm then the motion was made and seconded to approve the 12/15/08 minutes.

Agenda Item #2 - MRRF Discussion & Approval
Phang Tai gave a brief introduction about the MRRF Report (“GSU - FY 2010 Major Repair & Renovation List - Approved by CBSAC on 12/18/08”) committee, then Sandra Garber lead the discussion. She started by announcing since CBSAC had approved the report, it was now P&D’s turn to look over the huge list of items at hand; she warned of the limited amount of funds available. She also mentioned that the report (before CBSAC approval) had received feedback from the VPs and Deans. Referring to the actual report itself, she explained that the 1st half of the report (unshaded white areas) covered the apx. 5 million in funds available, and that the 2nd half of the report (shaded in grey) were items that fell just below that funding line. Lastly she explained some of the relevancy of the items on the list, then noted that a number of items on the list were also designed to save the University money.

Q&A

William Downs questioned why some items in grey (ex. #7 Upgrade Fire Alarm System) were not in the funded area being that they were life-safety items. Sandra explained that some of the life safety items were too expensive to currently fund fully, so they had to split some of the items up and fund only parts of them now and then moving the non-critical parts of the item back on the list for funding later.
Vijay Vaishnavi questioned whether any of the projects listed still needed design money. Sandra explained that the Board of Regents does not fund design work through the MRRF funds. Facilities makes an effort to try to find design money for projects (when possible) before the projects reached the list.

Tim Crimmins reminded the group that the window replacement plans for the Haas Howell building would need to make sure that the replacements were of the same nature of what was already there (i.e., replacing wood frame windows with wood frame windows) due to the historic preservation guidelines of Easements Atlanta (http://www2.gsu.edu/~wwwher/eai/).

After those comments, Phang Tai praised Sandra for her great job serving on the MRRF committee, then the group motioned & approved the MRRF Report.

(Discussed out of Agenda Order)
Agenda Item #4 - P&D Topics to raise with President Becker

Phang Tai started by mentioning to the Subcommittee Chairs that because the University now had a new President, they may want to bring up some items on their agendas that were never passed, but still important issues: especially those items pertaining to life safety issues, like traffic & campus safety issues. Andrew Sumner added that as the University grew geographically, traffic & safety issues would only become a growing concern.

Tim Crimmins highlighted that the Strategic Planning subcommittee may especially want to make sure that the President understood its structural makeup, and that it was a subcommittee of P&D and that it may be important to invite the Chairs from Senates of “P&D” and “Budget” to the Presidential strategic meetings held. “With a new President, they’ll be a new Strategic Plan.”

Sandra Garber mentioned that a good issue to visit would be proposals on incorporating sustainable practices of environmental & Green issues into the University’s business practices. Phang Tai responded, that maybe P&D could form a subcommittee; after suggested, Sandra agreed to Chair the subcommittee.

(Discussed out of Agenda Order)
Agenda Item #3 - Subcommittee Reports

TRAFFIC SAFETY

Beth Jones & Tim Crimmins briefly discussed the Walking Escorts service: staff & students staying later & later was a growing concern. Phang Tai mentioned maybe this issue could be worked out with Student Services. Beth did mention that the Police escort service was a “24/7” service. Douglas Covey noted that the GSU buses ran as late as the MARTA buses. The group agreed that because students tended to come/go to classes in groups, faculty/staff tended to be more at risk.

Tim Crimmins suggested investigating designating certain after hours parking lots for faculty
so that more Police presence could be concentrated on the routes to/from those lots vs. having to focus on all the lots spread over the campus and so that the student/staff population would know where the Police presence would be. Sandra Garber mentioning having a graduate student work with the GSU Police Dept. to perform a G.I.S. Study to pinpoint the areas of concern. Jerry Rackliffe later confirmed that faculty/staff could use their parking pass to park in any GSU parking lot after 4pm.

Stationary Police Patrols
Beth Jones & Jerry Rackliffe explained to the group that there was a lot of money going into having ‘Police/Doormen’ to patrol at the front lobbies of some various buildings, but that the GSU Police has mentioned that it’s not very effective. Beth & Jerry mentioned that this may be an issue that needed revisiting to see if it was worth the reinvestment. It was suggested that it might be something that a Grad. Student working with the GSU Office might be able to handle.

FACULTY/STAFF OFFICES - 5 Pts Parking Garage
Andrew Sumner mentioned the University announced the 2 week notice to those parking in the 5 pts parking garage; as of January 15th, 2009, we will not have any more parking there. He mentioned that those people would probably be assigned to G-Deck pending capacity. Phang Tai asked and Jerry Rackliffe answered, that once the new Science Building came on line, people from that building would be assigned to S, K, & N decks for students, and G-Deck for staff/faculty. Jerry also mentioned that Sun Trust staff/faculty would also be assigned to G-Deck.

Agenda Item #5 - Other Business

Phang Tai talked to the group about re-instituting the Fire Safety Subcommittee formerly Chaired by Greg Brack and Al Baumstark. He highlighted the life safety issues and other issues involved with this group. Al Baumstark reminded the group of the legal liabilities attached to this group. Tai asked Baumstark if he would consider re-chairing the group, and Baumstark said he would consider it.

Jerry Rackliffe gave status updates on various other issues:

• Main Street Project - may start in the next 2 or 3 months due to several City/State/Federal agencies the university had to go through.
• SunTrust parking deck would have about 1300 spaces for parking, about 78 of the spaces will be removed, and it’s down to 3yrs for completion.
• Spectrum will go through a financial upgrade. GSU’s payroll will go through some changes (i.e., how we report our time). Training for the new systems will begin in March/April of 2009.

After Jerry’s updates, the Phang Tai adjourned the meeting at apx. 1:47pm.