Georgia State University  
Senate Research Committee Meeting  
June 19, 2006  
Minutes


Donald Reitzes called the meeting to order at 3:00 pm.

The first and only order of business was to review the Administrative Support Unit Review Committee Report on College Research Function (approved by ASURC May 1, 2006). Joan Carson, Associate Provost for Institutional Effective provided background information and an overview of the ASURC process in general and this review in particular.

The Committee supports the report on the Office of the Vice President for Research and Office of Research and Awards Administration, especially the recommendations that: (1) the Research Office should lead the way in terms of the education of deans, department chairs, and PIs regarding the increased level of responsibility placed on PIs for compliance and accountability; (2) a clear evaluation process of customer satisfaction should be developed for all of the offices of the VP for Research and University Research Services and Administration; and (3) the VP for Research should conduct a cost-benefit type analysis to determine the merits of expanding the internal grants program or reallocating among the types of grants. The Committee recommends that a goal for the Office of Research and Awards Administration is to have a staff and budget comparable to those of other research universities. In particular, the VP for Research should use key indicators for pre-awards and post-awards to establish staffing levels throughout the Office of Research and Awards Administration.

The Committee also supports the report on the research units within the colleges and especially the general recommendation that the Office of the Vice President for Research should take the lead in: (1) codifying the role of the PI in grant management and accountability; (2) assessing the technology requirements of research units and reducing the need for “shadow” tracking and accounting systems; (2) developing the internal controls, processes, and procedures for compliance administration; (3) measuring customer satisfaction; and (4) facilitating communication across all units of research administration.

The meeting was adjourned at 3:45 pm.