Rose Sevcik opened the meeting at 3:05 p.m.

Meeting minutes dated September 15, 2008 approved.

1. Rose introduced invited guests, J. L. Albert and James Amann, both from IS&T. She stated they were asked to give a report on Research Computing at GSU.

2. J. L. Albert had a PowerPoint presentation entitled Research Computing Infrastructure – Full Cost Model. JL opened by giving background of the project which was necessitated by the university having limited resources, yet a steady demand for services and how IS&T would address these needs as related to current and future information and technology costs which would be given to its customers. He outlined the solution which would entail producing a complete specification of service catalog for customers. His group would analyze costs and establish rates for services. There are two areas that still must be addressed and not in the model being 1) determining corporate overhead which is related resources and handling utilities and 2) there was no good method to calculate depreciation regarding equipment.

   He showed and example from Research Computing usage involving CPU hours from March 2007 to September 2008, stating the projected CPUs by FY 2010 will be 8,000,000. JL stated there would be functional building blocks provided within the infrastructure. This will be a sustainable model with staff/training, storage/software maintenance, budget support, personnel support, along with management support, internal/external costs and capital depreciation. He summarized by saying this full cost model will have complete transparency with technology service (true cost). It will be sustainable and will definitely meet customer needs. They showed the committee an Excel Spreadsheet which was “huge” and handled by James Amann.

3. Amy Lederberg had spoke briefly on the Awards FY08 Summed for sponsor previously distributed to the committee via email prior to today’s meeting. This summed list was created from INFOED.

4. Amy distributed a sheet regarding the Effort Reporting Communication and Monitoring Procedures which gave estimated timelines, action requested and who in the department or college had the responsibility of insuring effort reporting was handled during the timelines. There will be consequences for non-compliance such as salary costs associated with uncertified grant activity would be charged to a department’s account or the university would provide no support for extramural activities on behalf of personnel who did not fulfill their responsibilities.

5. Amy said there were also new NSF guidelines regarding summer support.

6. Bob Curry reported two incidents dealing with non-compliance cases regarding animal protocols where researchers have taken animals from the facility rather than having them euthanized. IACUC is investigating the matter and going to retain those working with animals.

7. Robin Morris reported a GAO Security Review of BSL4 had been conducted. GAO stated GSU had weak perimeter security. GSU was reviewed on 15 areas and met 3. Since then we’ve been working on having a command control center. He reported that university has had many telephone calls from the media trying to gain access to NSC. GSU has met all CDC guidelines. Implementation to address
additional security concerns are under way.

Meeting Adjourned. Next meeting will be November 17 in 718 GCB at 3pm.