March 17 minutes approved.

Don Reitzes announced that the floor was open for elections and stated he would no longer be the Senate Chair. He nominated Rose Sevcik to serve as the next Chair. **Voting members unanimously approved Rose Sevcik as Senate Chair.** Rose will also serve on the Committee of Chairs in the University Senate. The first meeting of the Committee of Chairs is May 5, 2008.

The meeting was turned over to Rose Sevcik, who opened by asking for reports from the standing subcommittees.

1) Internal Grants (Stephen Dobraski) – no report
2) Research Center Review (Don Reitzes) – The International Studies Program Review has been completed. Don stated this subcommittee needed 4 more people on it as more work would be needed in the future.
3) Research Infrastructure – Don reported that he recommended Steve Manson as Chair and Beth Jones as the co-chair because Al Baumstark, prior chair, was no longer part of the Senate Research Committee.
4) Research Integrity (Laurie Tis) – Laurie was not present – no report.
5) Research Development (Amy Lederberg) – no report.
6) Strategic Planning – Don reported that Pam Barr should be asked to Chair this subcommittee which meets annually and assists with information for the Provost. Chuck Derby, previous chair, no longer on Senate Research Committee.
7) IRB Advisory (Don Reitzes) – A meeting will be held next week. Also, the URSA survey has been distributed.
8) High Performance Computing/IS&T and Research (Steve Manson) – Steve was not present but Robin reported that there have been issues involving the allocation of time and space for PIs and graduate studies and a model for time allocation is being considered due to lengthy time/space use by some users. How user fees from grants might be a part of this plan is also part of the discussion.
9) Multiple Principal Investigators – completed.
10) Internal Grants – No change.
11) GSU Research Foundation Board – Meets quarterly re compliance issues, land purchases. This board is independent from the State and is non-profit. Mary Ann Romski made a motion to retain the current members. **Voting members unanimously re-elected Dabney Dixon, P.C. Tai and Susan Laury (at large).**
12) Research Development and Outreach – Amy stated that Ad Hoc committees will be established as needed to address issues. There is no need for a formal subcommittee. Presently, subcommittee members are Amy, Beth and Chris.
13) Intellectual Properties has only one member, Lauris Tis.

Policy on Routing of Individual Awards and Proposals (Amy Lederberg) – The committee was given the policy to critique. Committee decided that this policy should state all externally submitted proposals and not “research” proposals. Change “GSU” to “Georgia State University” and “sponsoring agencies” should be “external funding agencies”. A sentence which says
“following official leave request” was discussed. However, after lengthy discussion, it was approved subject to review in principle & re-write the policy and re-send to the committee for final approval.

Amy Lederberg also distributed a draft “Grant Funded Offer Letter” which addresses “Limited Term” staff working on soft monies. Amy stated the goal is not to appoint anyone as limited term at this point and that five generic job titles would be created which would be used by hiring official. The employee would be required to sign the letter acknowledging that he/she is aware should funding ends, or the project ends that employment will end. Mary Ann Romski stated that this letter did not address issues such as implementation of the policy and that this matter had been dealt with before and the Senate Research Committee had been advised it would be addressed and it has not happened. Committee suggested that Beth Jones and Linda Nelson should be with subcommittee and address these issues again. Committee agreed that there should be someone designated in Class and Comp to handle Research hires.

Albertha Barrett reported on PeopleSoft. She reported that an upgrade to the financial system was needed in order to support the current infrastructure to link grants management to the PeopleSoft financial system. This would be a phased in process. Proposal submission and signature signoff on-line, simultaneous workflow submission, better financial projections, cost sharing and IPAS form automation are features of this system. URSA staff will be serving on the implementation committee to assist with proposal development and an outside consultant, Huron will be assisting too. A pilot group will be developed before this is open to the entire community.

Robin reported that 3rd quarter reporting reflects grant funding is up $1M but new proposals down slightly.

Robin also reported that Susan Herbst, new executive Chancellor is very active and has requested monies for research for GSU and that she had called for an infrastructure meeting for researchers to meet with key members of BOR. She is also helping support the Presidential Search Committee.

Next item on Robin’s agenda was about target enhancement of $450,000. This would help external research funding (The State of Georgia is 14th in federal funding to states, the BOR wants us to move up to 12th in federal funding to the state) and graduate assistantships (PhD). This will also assist with Dr. Elliott Albers working in our new unit, Special Research Initiatives for URSA commencing July 1 part-time. Elliott and a small support team will assist us in going after the bigger $5+ million dollar grants and contracts.

Robin reported that the new IRB Chair is Susan Laury. There will also be two co-chairs and he is still working on addressing the new term for IACUC chair.

Robert Curry – GAO Audit completed. This audit dealt with peripheral security for the Bio-Safety labs – primarily the BSL4 labs - all passed.

Meeting Adjourned. Rose Sevcik will advise whether a May meeting will be required. She asked members to sign up for one of the subcommittees before leaving the meeting.

Next official meeting is June 16; 3pm (if needed) in Alumni Hall