The meeting was called to order at 11:09 a.m. by the chair, Sheryl Gowen. The chair declared that there was a quorum.

The first agenda item was the approval of the November 11, 1998 minutes. The committee reviewed the minutes and made several changes to the draft minutes submitted. After all suggested changes were submitted, the minutes were approved as amended.

The next item of business was the consideration of the proposal brought forward by the Ad Hoc Subcommittee to Review Membership of the Various Senate Committees. Dr. Gowen distributed copies of the proposal and the committee reviewed and discussed it. Discussion centered on the size of the committees, the 75/25 ratio stipulated in the University Statutes, and how much representation should be allotted to the deans on Planning and Development. There was also some discussion of changing the wording of the University Statutes regarding the ratio of elected and non-elected members. The committee agreed that a change like that would require a great deal of thought and consideration. After more discussion, Al McWilliams moved that the proposal brought forward by the subcommittee be approved with the amendments agreed upon by the full committee. The motion was seconded the question was called. The motion passed.

The next proposal, changing the name of the College of Business Administration to the J. Mack Robinson College of Business, was presented. A motion was made for approval, the motion was seconded, the question was called and the motion passed. There being no further business, the meeting was adjourned at 11:57 a.m.

Respectfully submitted,
Mary Nell Stone
committee assistant