Members present: Murray Brown, Myra Carmon, Marjorie Faust, Victor Flatt, Dan Franklin, Amy Lederberg, Chris Paton.


The meeting was called to order by the chair, Murray Brown, at 10:37 a.m. The first item of business was the approval of the September 18, 2000 minutes. The minutes were approved with no changes.

Dr. Brown reviewed the draft questionnaire to be sent to all standing Senate chairs. He asked the committee for its input. Dr. Brown received several good suggestions for modifying and clarifying the questionnaire. Amy Lederberg volunteered to help Dr. Brown with determining which committees are "in alignment" and which are not. There was much discussion of the status of elected versus non-elected faculty who serve on Senate committees. There is more than one way to interpret the text regarding committee membership. Victor Flatt suggested the committee clarify the text by changing it to read, "at least 75% of any designated standing committee shall be faculty who are elected members of the University Senate." This would then leave the other 25% open for administrators, students, and others.

Discussion continued on the questions and how they are phrased. Several suggestions were made for modifying the phrasing of the questions. The questionnaire will indicate to the committee chairs whether or not their committee membership is in compliance so that the chairs don't have to try to calculate this themselves. It was agreed that the deadline for committee chairs to return the questionnaire will be January 30, 2001.

The next meeting of the committee will be Thursday, November 28, 2000 at 10:30 a.m. in room 718-GCB.

Since there was no further discussion or business, Dr. Brown adjourned the meeting at 11:17 a.m.

Respectfully submitted,
Mary Nell Stone,
Committee Assistant